

MAURITIUS QUALIFICATIONS AUTHORITY

SCHEME OF SERVICE

Post: Accountant/Senior Accountant (On One-Year Contract)

Salary: Discounted salary negotiable in the scale of
Rs 41080 x 970 - 46900 x 1050 – 49000 x 1100 - 54500 x 1450 - 58850 x
1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 – 86750 (MQA14)

Qualifications:

A. A pass at the final examination required for admission to membership of one of the following bodies:

- i. The Institute of Chartered Accountants of England and Wales;
- ii. The Institute of Chartered Accountants of Scotland;
- iii. The Institute of Chartered Accountants of Ireland;
- iv. The Association of Chartered Certified Accountants;
- v. The Institute of Chartered Accountants of India;
- vi. The Chartered Institute of Management Accountants; and
- vii. The South African Institute of Chartered Accountants.

OR

an equivalent professional accountancy qualification acceptable to the Board; and

B. (i) be registered as professional Accountant with the Mauritius Institute of Professional Accountants (MIPA) in accordance with Section 51 of the Financial Reporting Act 2004.

(ii) possess good analytical skills and have a sound judgement;

(iii) possess good communication and interpersonal skills;

(iv) have the ability to manage and motivate a team of officers; and

(v) be computer literate.

Candidates should produce written evidence of any experience claimed.

Duties:

1. To advise in the preparation of a uniform financial system for implementation of training schemes.
2. To examine the estimates, records and documents of institutions concerned with training.
3. To prepare and administer the budget of the Authority.
4. To carry out cost benefit and cost effectiveness analysis to help the Authority in making a rational use of resources.
5. To prepare and keep the accounts of the Authority.
6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Accountant/ Senior Accountant in the roles ascribed to him.