# **MQA Online Privacy Policy**

The Mauritius Qualifications Authority ("MQA") Privacy Policy explains how we collect, use, and safeguard any information or document you provide while browsing our website, including accessing our services online. We are committed to protecting your privacy and personal information in compliance with relevant laws, regulations, and standard operating procedures.

Throughout this document, 'authority', 'we', 'us', 'our', and 'ours' refer to the **Mauritius Qualifications Authority (MQA)**.

### Who are we and what do we do

The Mauritius Qualifications Authority (MQA) is a body corporate established under the Mauritius Qualifications Authority Act 2001. We operate under the Ministry of Education and Human Resources, Tertiary Education and Scientific Research. Our primary role is to oversee the National Qualifications Framework (NQF) and ensure quality assurance in education and training in Mauritius. Our responsibilities include:

- Developing, implementing, and maintaining the NQF.
- Registering and accrediting training institutions.
- Recognising and evaluating qualifications to establish equivalence.
- Recognising and validating competencies acquired outside formal education.

The MQA is a data controller and processes your personal data as such.

## What We Collect

We may collect the following information:

- **Personal Identification Information**: Name, Mauritius National Identity Card (MNIC), marital status, educational qualifications, job title, and employment details.
- Contact Information: Including postal, phone number, email addresses and proof of address.
- Other Information: Relevant to the processing of applications, and related services.

### **How Personal Information is Collected**

The MQA collects information both directly and indirectly, in accordance with the laws of the Republic of Mauritius. Where information is collected directly, the source of such information would generally be:

- From you, during the application process or through the use of our online platforms.
- From your legal representative, education provider, or agent.

We may also receive information indirectly from third parties such as:

• Other government entities or educational institutions or awarding/examining bodies.

• Publicly available sources, whistleblowers, or other relevant authorities.

#### What We Do with the Information We Gather

We require this information to process your application and provide you with better services, specifically for the following reasons:

- To maintain accurate and up-to-date records for applications, qualifications and credentials.
- To improve our services and processes.
- To comply with legal and regulatory requirements.

### Who Do We Share Your Information With

When providing our services to you, we may share your information with:

- Statutory and Regulatory Bodies
- Educational Institutions
- Law Enforcement Authorities

# **Third-Party Websites**

Where links to third-party websites are provided on our website, this Privacy Policy does not govern how those other websites may handle personal data. We are not responsible for the privacy policies or content of third-party websites. For more information about how third-party websites handle your personal data, we encourage you to review their respective privacy policies.

# **How Long We Hold Your Data**

We retain your personal data in accordance with legislative and regulatory requirements, as well as our internal data retention policy. The retention period is determined by competent authorities and ensures we comply with relevant regulations.

### **Contact Us**

If you have any question or suggestion related to our privacy policy, please do not hesitate to <u>contact</u> the Authority.