



# MAURITIUS QUALIFICATIONS AUTHORITY

## NOTICE OF VACANCIES

The Mauritius Qualifications Authority (MQA) is established as a body corporate under the Mauritius Qualifications Authority Act 2001 and falls under the aegis of the Ministry of Education, Tertiary Education, Science and Technology.

Applications are invited from suitably qualified candidates to fill in the following vacancies:

- |                                       |                       |
|---------------------------------------|-----------------------|
| 1. <b>Manager</b>                     | (Ref: MQA14-1/2023/2) |
| 2. <b>Manager, Corporate Services</b> | (Ref: MQA14-2/2023/1) |
| 3. <b>Accreditation Officer</b>       | (Ref: MQA12-1/2023/1) |

The Schemes of Service for the above-mentioned posts are available on the website of the Authority.

### **TERMS AND CONDITIONS**

The terms and conditions of employment will be in accordance with the recommendations of the PRB Report 2021 and the Mauritius Qualifications Authority Act 2001.

### **AGE LIMIT**

Candidates, unless already in the Public Service, should not have reached their 45<sup>th</sup> birthday by the closing date for submission of applications.

### **MODE OF APPLICATION**

Applications for the above posts should be submitted online. Candidates should refer to the website of the Authority for the application link.

Relevant certificates, testimonials, National Identity Card, and any other documentary evidence should be uploaded online.

### **CLOSING DATE**

Application should be submitted online not later than 3.00 p.m. on 12 October 2023.

### **Note:**

- (i) *Incomplete, inadequate and inaccurate filling of the online application and submission of irrelevant certificates, testimonials or other documentary evidence may entail elimination of the candidate. It is an offence to give information which is false or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.*
- (ii) *Applications received after the closing date and time will not be accepted. The onus for the submission of applications to reach the Authority in time lies solely on applicants.*
- (iii) *Selected candidates will be required to present their original certificates during interview.*
- (iv) *Eligible candidates may be required to take part in a written examination.*
- (v) *Applicants who have previously applied for any of the above-mentioned posts should submit fresh applications.*
- (vi) *The onus to submit equivalence of certificates rests on the candidates.*
- (vii) *The MQA reserves the right to:*
  - a. *call for interview the best qualified candidates; and*
  - b. *not to make any appointment following this advertisement.*

**Date: 22 September 2023**