



MAURITIUS QUALIFICATIONS AUTHORITY

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**NATIONAL CERTIFICATE**

**LEVEL 5**

**IN**

**COOPERATIVE PROCUREMENT**

**AND**

**SUPPLY CHAIN MANAGEMENT**

## **National Certificate Level 5 in Cooperative Procurement Supply Chain Management**

1. Level: 5
2. Credits: 165
3. Review Date: August 2027
4. Access to qualification

### **4.1 Entry Information**

Cambridge School Certificate / 'O' Level with credit in 3 subjects and at least pass in English language or equivalent.

**OR**

An alternative acceptable qualification at level 3 of the NQF.

### **4.2 Recognition of Prior Learning [RPL]**

Potential candidates holding a qualification at NQF Level 4 and at least 3 years of working experience in the relevant field may access this qualification through Recognition of Prior Learning (RPL) process.

## **5. Award of Qualification Requirements**

### **Compulsory**

*All the unit standards listed are required:*

<b>Unit No.</b>	<b>Unit Standard Title</b>	<b>Level</b>	<b>Credit</b>
<b>Co-operative Management</b>			
01	Demonstrate understanding of Cooperative business model	5	5
02	Demonstrate understanding of Cooperative Law & Practices in Mauritius	5	5
03	Demonstrate competency of Book-keeping and Accountancy in a Cooperative Enterprise	5	5
04	Demonstrate competency in writing a simple Business Plan for Cooperative Sector	5	5

05	Demonstrate understanding of effective Communication Skills	5	5
06	Demonstrate understanding of effective Managerial Skills in Managing a Cooperative Enterprise	5	5
07	Demonstrate understanding of effective Leadership Skills	5	5
08	Demonstrate competency of Costing and Budgeting for Cooperative Sector	5	5
09	Demonstrate understanding and use of Information Technology	5	5
<b>Procurement</b>			
10	Provide procurement administration support to a project	5	5
11	Define Business Need	5	5
12	Demonstrate Knowledge of Procurement and Supply Chain Management	5	5
13	Apply Commercial Negotiation	5	5
14	Demonstrate knowledge of Supplier Relationships	5	5
15	Demonstrate Knowledge of Procurement and Supply in Practice	5	5
16	Demonstrate Knowledge in Ethical and Responsible Sourcing	5	5
17	Establish, implement and control procurement processes	5	5
18	Plan a procurement activity	5	5
19	Demonstrate knowledge of conditions of contract and tendering in procurement	5	5
20	Demonstrate knowledge of procurement for a produce department	5	5
21	Conduct procurement processes and evaluate tenders	5	5
<b>Supply Chain Management</b>			
22	Apply principles of supply chain management	5	5

23	Contribute to the identification of short-term supply needs	5	5
24	Manage quality assurance procedures for materials Management	5	5
25	Process inwards goods and/or materials	5	5
26	Process returned goods and/or materials	5	5
27	Distribute goods and/or materials	5	5
28	Dispatch goods and/or materials	5	5
29	Monitor inventory of goods and/or materials	5	5
30	Apply health and safety practices in materials management	5	5
31	Demonstrate knowledge of storage and materials Handling	5	5
<b>Project Work</b>			
32	Develop a business plan, and monitor the objectives	5	5
<b>Study Visit</b>			
33	Write a Study Visit Report to show knowledge gained	5	5
	<b>Total</b>		<b>165</b>

**Purpose:-**

This course prepares trainees for the National Certificate Level 5 in Procurement and Supply Chain Management, whereby successful trainees shall acquire extensive knowledge and skills in the field of Procurement and Supply Chain Management and the setup of a cooperative society to meet the market demand.

This programme is designed primarily for entrepreneurs having an interest to diversify their business activity but also targets unemployed persons to encourage them to become cooperative entrepreneurs and manage their business efficiently. Candidates at this level are likely to have had some experience in dealing with procurement, supply chain management or negotiations and wish to further develop and apply their skills.

