



MAURITIUS QUALIFICATIONS AUTHORITY

ANNUAL REPORT 2013

THE NATIONAL QUALIFICATIONS FRAMEWORK

LEVEL	PRIMARY/ SECONDARY EDUCATION	TVET / WORKPLACE	TERTIARY EDUCATION	LEVEL
10			Doctorate	10
9			Masters Degrees eg MA, MSc, M Phil Post-Graduate Certificate, Post-Graduate Diploma	9
8			Bachelor degree with Honours, Conversion Programmes	8
7			Bachelor (Ordinary Degree)	7
6		Diploma	Diploma	6
5	HSC / GCE 'A' Level / BAC / IBAC	Certificate	Certificate	5
4				4
3	SC / GCE 'O' Level			3
2				2
1				1
			Certificate of Primary Education	

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Chairperson's and Director's Reports

Chairperson's Report

On behalf of the Mauritius Qualifications Authority (MQA) Board, I would like to thank the Director and staff of the MQA for their dedicated effort and it is my honour and pleasure to present the Annual Report 2013 together with the financial statements for the period 01 January 2013 to 31 December 2013.

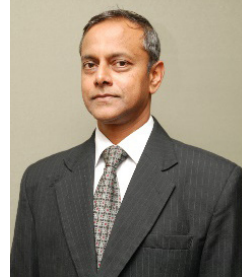


S Kowlessur (Mrs)
Chairperson

Director's Report

It gives me great pleasure once again to present this Annual Report for the period January to December 2013 on the activities of the MQA.

It is more than a decade now since the MQA came into existence and during these 11 years, the MQA has made considerable progress in the Technical and Vocational Education and Training (TVET) sector. I am particularly proud that the MQA has been able to meet most of the objectives as mandated by the existing MQA legislations. It is also worthy to mention here that in compliance with section 9 of the Equal Opportunities Act, the MQA has developed an equal opportunity policy in 2013 which communicates the commitment of the Board to the promotion of equal opportunity at the MQA.



By the end of year 2013, 484 registered training institutions were operating in Mauritius and in Rodrigues. As regulator of the training sector, we have ensured that the training providers comply with the Regulations and the Authority's Quality Assurance Standards. Unfortunately, I have to say that we had to sanction a few training institutions that were in serious contravention with the law. It is not out of place to mention here that the registration of 10 training institutions had to be cancelled in 2013 for various non-compliances.

The development of National Certificates and National Diplomas by the MQA and their delivery by both public and private training providers have not only contributed significantly to the TVET sector but have also allowed the MQA to be an important stakeholder in various sectors like the Occupation Safety and Health and Early Childhood & Education Care.

The MQA has also made a significant step ahead in Recognition of Prior Learning (RPL) by extending it to the Rodriguans as well in 2013. A number of Facilitators and Assessors have thus been trained in Rodrigues in this context.

Moreover, several delegations namely from Barbados, Swaziland and Bénin were on study tour at the MQA in 2013 with a view to understanding amongst others the development and implementation of NQF and RPL in Mauritius.

All these developments can only be possible through hard work and dedication. I seize this opportunity to express my sincere thanks and gratitude to the Chairperson and Board Members of the MQA for their precious collaboration and would also like to place on record my appreciation for the effort and continuous support of my staff to realize the goals of the MQA.

I have the pleasure to submit details of activities carried out at the MQA in the year 2013 in the chapter on "Highlights of Activities for the Year 2013."

R K Phoolchund
Ag. Director

Corporate Information

Vision, Mission and Objects

The Role of MQA

The Mauritius Qualifications Authority (MQA) was established as a body corporate under the Mauritius Qualifications Authority Act 2001. It operated under the aegis of the Ministry of Education and Human Resources until 08 November 2013 and with effect from 09 November 2013, as announced in the Budget Speech, it functioned within the jurisdiction of the Ministry of Tertiary Education, Science, Research and Technology.

The MQA became operational since 08 May 2002 and its main role as a regulatory body is to be the guardian of the National Qualifications Framework (NQF) - a system designed to recognise the attainment of knowledge, understanding and skills by people in Mauritius; to ensure compliance with provisions for registration and accreditation of training institutions; to ensure that standards and registered qualifications are internationally comparable; to recognize and evaluate qualifications for the purpose of establishing their equivalence in the TVET sector and to recognize and validate competencies acquired outside the formal education and training systems.

Vision

Valued qualifications for employability and lifelong learning

Mission

To continuously enhance good practices and relevant expertise to safeguard public interest in quality education and training

Objects

As per the Mauritius Qualifications Authority Act 2001, MQA is responsible to:

- develop, implement and maintain a National Qualifications Framework,
- ensure compliance with provisions for registration and accreditation and
- ensure that standards and registered qualifications are internationally comparable.

Services Offered

Corporate Services

The Corporate Services Division is responsible for:

- General Administration
- Human Resources
- Information Technology
- Finance
- Procurement
- Registry
- Verification and Issue of Certificate of Registration
- Public Relations
- Stores & Documentation
- Assisting in Legal Matters

Quality Assurance Services

The Quality Assurance Services Division is responsible for:

- Registration and accreditation of Training Institutions
 - Monitoring and evaluation of training institutions
 - Accreditation of award programmes
 - Approval of non-award courses
 - Update of databases with regard to training institutions and trainers
 - Policies in relation to regulation of training
- Registration of Managers
- Registration of Programme Officers
- Registration of Trainers

Framework Services

The Framework Services Division is responsible for:

- Maintaining the NQF
 - Setting up Industry Training Advisory Committees (ITACs)

- Developing and generating National Qualifications and Unit Standards in different sectors
- Promoting Recognition of Prior Learning (RPL) acquired outside the formal education system
 - Training of RPL Facilitators and Assessors
 - Registration of RPL Facilitators
- Granting Recognition and Equivalence to qualifications on the NQF

Learner Attainment & Information Services

The Learner Attainment & Information Services Division is responsible for:

- Establishing and maintaining learning accounts and databases for the Technical and Vocational Education & Training (TVET) sector
- Compilation and submission of reports on statistics pertaining to TVET enrolment in MQA registered Training Institutions
- Keeping records of learners' accumulation and transfer of credits for NQF qualifications
- Handling complaints against training institutions and illegal operation on training

Beneficiaries and stakeholders

Public and Private Training Institutions, Trainers, Learners, Facilitators, Assessors, Employers and Public at large

The Mauritius Qualifications Authority Board

Board Members for the Period 01 January 2013 to 31 December 2013

NAME	DESIGNATION	
Mr Hemraz BEEHARRY PANRAY (As from 12 July 2013)	-	Chairperson
Mr Ravi MEETTOOK (From 23 March to 11 July 2013)	Permanent Secretary, Ministry of Education & Human Resources	
Dr Abdool Rechad SAYFOO (Up to 22 March 2013)	-	
Mr Jheenarainsing SOOBAGRAH (As from 13 May 2013)	Director, Bonny Air Travel & Tour Ltd	Vice Chairperson
Mr Pradeep DURSUN (From 29 March 2013 to 12 May 2013)	Ag. Director, Mauritius Employers' Federation	
Dr Azad JEETUN (Up to 30 January 2013)	Director, Mauritius Employers' Federation	
Mr Ram Prakash RAMLUGUN (As from 30 August 2013)	Ag. Senior Chief Executive, Ministry of Education & Human Resources	Members
Dr Amode Khan TAHER (As from 30 April 2013)	Chief Technical Officer, Ministry of Education & Human Resources	
Mr Grish GUNESH (Until 28 January 2013)	Permanent Secretary, Ministry of Education & Human Resources	
Dr Ashok Kumar BAKSHI (As from 28 October 2013)	Executive Director, Tertiary Education Commission	
Mr Mohammad Saabir KASENALLY (Up to 14 October 2013)	Officer in Charge, Tertiary Education Commission	
Mr Pradeep Kumar JOOSERY	Officer in Charge, Mauritius Institute of Training and Development	
Mr Ravin LAMA	Representative of Registered Private Training Institutions	
Mr M Serge Axel Cyril PELLEGRIN	Secretary General, Insurers Association of Mauritius (Independent Member)	

Profile of Board Members (2013)

Mr Hemraz BEEHARRY PANRAY was the holder of a BSc Hons. in Statistics from the University of Elphinstone Bombay and also held a Post Graduate Certificate in Education (PGCE) from MIE. In 1976 he has worked as Statistician at the Central Statistics Office and subsequently from 1977 as Educator at the Soondur Munrakhan College where he became the Head of Mathematics Department. He was elected as Vice President of the District Council of Pamplemousses Rivière du Rempart and in 2012 became the Chairperson of the Mauritius Institute of Training and Development (MITD). He was appointed as Chairperson of the MQA as from 12 July 2013.



Mr Jheenarainsing SOOBAGRAH completed his tertiary education at the University of Mauritius in the field of Personnel Management in 1975. He also attended several specialized courses in Professional Skills in Organisation and Methods (1984) at the Cranfield School of Management, U.K., in Industrial Psychology (1984) at the National College of Industrial Hygiene, Australia, in African and Caribbean Leaders Program (1986) under the United States Information Service. He also followed short courses on Recruitment, Selection and Salary Administration at the Institute of Personnel Management (U.K.) and the Instructor's course at the International Air Transport Association in Geneva. Mr Soobagrah has been very prolific in his career from Personnel Officer at the Rogers Group of Companies, Personnel Manager at Air Mauritius Ltd to Consultant in air travel and aviation matters at Bonny Air Travel & Tours Ltd. He has held the positions of Chairman of the Mauritius Association

of IATA Travel Agents (MAITA) and the Association of Inbound Operators of Mauritius (AIOM), Vice Chairman of the Association of Hotels, Restaurants in Mauritius (AHRIM), Board Member of the Travel Agents & Tour Operators' Authority (TATO), the Tourism Authority (TA), the National Remuneration Board (NRB), the Employment Relations Tribunal (ERT) and the Hotel School of Sir Gaetan Duval (HSSGD). His long term of over 35 years' involvement in horse racing led to his election as President of the Mauritius Turf Club this year. He is currently the Acting Chairman of the Mauritius Qualifications Authority, representing the Mauritius Employers Federation on the Board.

Dr Ashok Kumar BAKSHI joined the Tertiary Education Commission as from 28 October 2013. He was previously the Vice-Chancellor of U.P Rajarshi Tandon Open University, Allahabad for more than two years and also the Head, Department of Chemistry, University of Delhi where he holds the prestigious Sir Shankar Lal Chair of Chemistry since 1996. A double gold medalist of Delhi University, Prof Bakhshi did his post-doctoral training at the University of Erlangen-Numberg, Germany and also at the Kyoto University and the Institute of Fundamental Chemistry, Kyoto Japan. He has also been a visiting scientist at the Tata Institute of Fundamental Research (TIFR), Mumbai and the Indian Institute of Science (IISc), Bangalore. Prof. Bakhshi is the author/co-author of more than 165 research and education articles, seven books/monographs and one patent. Many students have obtained their PhD/MPhil under his guidance. Prof. Bakhshi has been the recipient of several awards and academic honours. He was awarded Capital Foundation Award for distinctive and outstanding contribution to Education by the former President of India Dr APJ Abdul Kalam (December 2011). Prof Bakhshi was elected as the President of the section of the Chemical Sciences of the Indian Science Congress Association (ISCA) for the year 2011-12. In September 2009 Prof Bakhshi was felicitated by the former President of India Dr APJ Abdul Kalam for his contributions in the e-transformation of the University of Delhi. Last but not least, Prof Bakhshi has also the distinction of being one of the first persons from the universities in India to have been selected as the Member Scientist of the "Third Indian Research Expedition to Antarctica" in 1984.





Mr Pradeep Kumar Joosery is holder of a BA Honours in Economics and a First Class MA in Economics. He started his professional career as Economist at the Ministry of Economic Planning and Development in 1985. He joined the Industrial and Vocational Training Board (now the Mauritius Institute of Training and Development) as Assistant Manager in 1990 and occupied the positions of Divisional Manager from 1993 to 2004 and Deputy Director from 2004 to 2012. Since September 2012 he is the Officer in Charge of the Mauritius Institute of Training and Development. From March 2009 to March 2010, he was in employment as Skills Development Expert at the International Labour Organisation. He is a member of the pool of experts in technical and vocational education and training of the Organisation Internationale de la Francophonie and the Association for the Development of Education in Africa. He has carried out consultancy assignments

in different countries of Sub-Saharan Africa, funded by international organizations such as the World Bank, ILO, UNESCO, AfDB, OIF Sida. He is a member of the Board of the Human Resource Development Council.

Mr Ravin LAMA is the Executive Director of the French daily, LE MATINAL. He is the Managing Director of two newspapers in Nepal, The Himalayan Times and Annapurna Post. Besides being the President of ARPTI, Association of Registered Professional Training Institutes, he is a Board member of MIOD (Mauritius Institute of Directors), AMCHAM (American Chamber of Commerce) and the PTA President at Le Bocage International School. Mr R Lama has been Board member since July 2011.

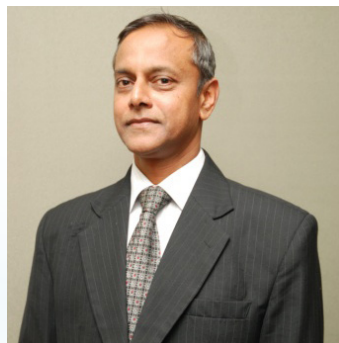


Mr M Serge Axel Cyril PELLEGRIN holds a BA Hons degree from the University of Sydney in Australia. Shortly after graduating he took up employment at the Collège du Saint Esprit where he taught English and French for seven years. He also taught in the Seychelles for two and a half years. Upon his return to Mauritius he joined the Mauritius Chamber of Agriculture as Assistant Secretary and was appointed Senior Assistant Secretary in 1990. In 2001-2002 he also served as Secretary General of the World Association of Beet and Cane Growers based in Paris. In 2002 he resigned his appointment at the Chamber to assume the post of Secretary General of the Insurers' Association of Mauritius which he holds to this day. Mr Pellegrin has wide experience in vocational and technical training and has also participated in many negotiating rounds on international trade at the

level of the ACP group of countries, SADC, COMESA, UNCTAD and the World Trade Organisation amongst other international bodies. Mr Pellegrin has been serving as Member of the MQA Board since August 2004.

Secretary to MQA Board

Mr Robin Krishnaduth PHOOLCHUND is the Deputy Director & Registrar at the MQA. In this capacity, he has been acting as Secretary of the MQA Board since 01 April 2003. He holds a Bachelor of Engineering, a Master of Business Administration and a Postgraduate in Human Resource Development. He has been the Chairperson of the Accreditation Committee and the Chairperson of the Recognition and Equivalence Committee at the MQA.



Corporate Governance Report

The Board

As per section 7 of the Mauritius Qualifications Authority Act 2001, the Board shall consist of

- (a) a Chairperson to be appointed by the Minister;
- (b) a Vice-Chairperson to be appointed by the Minister in consultation with the Mauritius Employers' Federation;
- (c) the Supervising Officer of the Ministry responsible for the subject of training;
- (d) the Permanent Secretary of the Ministry responsible for the subject of education or his representative;
- (e) the Director of the Tertiary Education Commission or his representative;
- (f) the Director of the Industrial and Vocational Training Board or his representative;
- (g) one representative of registered private training institutions to be appointed by the Minister;
- (h) one independent person to be appointed by the Minister

In 2013, the Board was chaired by Dr Abdool Rechad SAYFOO up to 22 March 2013. Mr Ravi MEETTOOK then took over from 23 March to 11 July 2013 and as from 12 July 2013, Mr Hemraz BEHARRY PANRAY was appointed as Chairperson of the MQA Board.

Meetings of the Board

The Board meets at least once a month, as provided by section 8 of the Mauritius Qualifications Act 2001.

Ordinary Meetings are well scheduled in advance and all papers are circulated at least forty-eight hours before the meetings.

Five members constitute the quorum.

The Director attends every meeting of the Board and takes part in the deliberations of the Board but does not vote on any matter before the Board.

The Secretary of the Board attends all Board meetings and records the minutes of all meetings.

Statement of Attendance of Board

During the year 2013, nine (9) Board meetings were held.

The attendance of Board Members and Representatives at the meetings was as follows:-

NAME OF BOARD MEMBERS	NUMBER OF BOARD MEETINGS ATTENDED
Mr Hemraz BEEHARRY PANRAY (As from 12 July 2013)	3
Mr Ravi MEETTOOK (From 23 March to 11 July 2013)	3
Dr Abdool Rechad SAYFOO (Up to 22 March 2013)	2
Mr Jheenarainsing SOOBAGRAH (As from 13 May 2013)	5
Mr Pradeep DURSUN (From 29 March 2013 to 12 May 2013)	-
Dr Azad JEETUN (Up to 30 January 2013)	1
Mr Ram Prakash RAMLUGUN (As from 30 August 2013)	2
Dr Amode Khan TAHER (As from 30 April 2013)	7
Mr Grish GUNESH (Until 28 January 2013)	1
Dr Ashok Kumar BAKSHI (As from 28 October 2013)	1
Mr Mohammad Saabir KASENALLY (Up to 14 October 2013)	5
Mr Pradeep Kumar JOOSERY	8
Mr Ravin LAMA	7
Mr M Serge Axel Cyril PELLEGRIN	8

NAME OF REPRESENTATIVES	NUMBER OF BOARD MEETINGS ATTENDED
Mrs Shabina LOTUN (MOE&HR)	1
Mr Arunen VALAYDON (TEC)	1
Mrs Karoona CHARITAR (TEC)	1
Mr Sayadaly MAUDARBOCUS (MITD)	1

Sub Committees of the Board

In accordance with the Mauritius Qualifications Authority Act, the Board had established three sub-committees namely, the Finance and Procurement Committee, the Human Resource Committee and the Technical Committee.

The sub-committees assist the Board by having a comprehensive and in-depth examination of specific issues.

Sub-committee meetings are scheduled before the Board meetings in advance and all papers are usually circulated at least forty-eight hours before the meetings.

The sub-committees of the Board consist of Members of the Board but the Board may co-opt persons who are not Members of the Board to the committees.

The Chairperson of each sub-committee then respectively submits recommendations to the Board through a Report.

The Director also attends each sub-committee meetings. Each sub-committee has a Secretary who records the minutes of all meetings.

Finance & Procurement Committee

Composition

The Finance and Procurement Committee is a sub-committee of the Board comprising at least 3 members of the Board.

The Chairperson and Members of the Finance and Procurement Committee are appointed by the Board.

Terms of Reference

The Terms of Reference of the Finance and procurement Committee are as follows:

- (a) Inspect MQA's financial reports
- (b) Recommend MQA's year-end Financial Statements to the Board
- (c) Examination of MQA's budget
- (d) Ensure compliance and review of the Financial Procedures
- (e) Examination of contracts for consultants
- (f) Approval for launching of Tenders/Quotations for:
 - Building and Construction Works
 - General Procurement
- (g) Opening of Tenders
- (h) Financial Evaluation of Projects
- (i) Other financial issues

Frequency of Meetings

The Finance and Procurement Committee meets at least quarterly and the participation of two members shall constitute the quorum. In case of urgency on financial issues, a meeting can be convened at a shorter interval.

Statement of Attendance

During the year 2013, the Finance & Procurement Committee did not meet. All the finance and procurement issues were taken directly at Board's level.

Human Resource Committee

Composition

The Human Resource Committee is a sub-committee of the Board comprising at least 3 members of the Board.

The Chairperson and Members of the Human Resource Committee are appointed by the Board. In 2013, the composition of the Committee was as follows:

NAME	DESIGNATION	
Mr Pradeep Kumar JOOSERY	Officer in Charge, Mauritius Institute of Training and Development	Chairperson
Mr Grish GUNESH (or Representative of MOE&HR)	Permanent Secretary, Ministry of Education & Human Resources	Member
Dr Ashok Kumar BAKSHI (or Representative of TEC)	Executive Director, Tertiary Education Commission	Member

Terms of Reference

The Terms of Reference of the Human Resource Committee are as follows:

- To recommend to Board for approval of all appointments, confirmations, promotions, induction of all staff and appropriate staff development
- To consider and recommend to Board any disciplinary action envisaged related to either performance problems or conduct, as ascertained by MQA Management in relation to any Staff
- To consider, deliberate and recommend to the MQA Board strategic HR issues and policies
- To formulate projects on policy development and surveys to be undertaken by the HR Division
- To ensure proper working environment within the organization as per the OHS Act
- To ensure that the relevant sections of the Employment rights Act and Employment Relations Act are being implemented and ensure equal opportunities within the organization

Frequency of Meetings

The Human Resource Committee meets as and when required and the participation of two members constitutes the quorum.

Statement of Attendance

During the year 2013, five (05) Human Resource Committee meetings were held.

The attendance of Board Members and Representatives at the meetings was as follows:-

NAME OF BOARD MEMBERS	NUMBER OF HUMAN RESOURCE COMMITTEE MEETINGS ATTENDED
Mr Pradeep Kumar JOOSERY	5 out of 5
Mr Grish GUNESH	1 out of 1
Dr Ashok Kumar BAKSHI	2 out of 2
Mr Mohammad Saabir KASENALLY (As O.I.C of TEC)	2 out of 3

NAME OF REPRESENTATIVES	NUMBER OF BOARD MEETINGS ATTENDED
Mrs Shabina LOTUN (MOE&HR)	1
Dr Amode Khan TAHER (MOE&HR)	1

Technical Committee

Composition

The Technical Committee is a sub-committee of the Board comprising 5 members of the Board.

The Chairperson and Members of the Technical Committee are appointed by the Board.

In 2013, the composition of the Committee was as follows:

NAME	DESIGNATION	
Mr Grish GUNESH (or Representative of MOE &HR)	Permanent Secretary, Ministry of Education & Human Resources	Chairperson
Mr Mohammad Saabir KASENALLY	Officer-in-Charge, Tertiary Education Commission	Member
Mr Jheenarainsing SOOBAGRAH	Representative of Mauritius Employers' Federation	Member
Mr Pradeep Kumar JOOSERY	Officer in Charge, Mauritius Institute of Training and Development	Member
Mr Ravin LAMA	Representative of Registered Private Training Institutions	Member

Terms of Reference

The Terms of Reference of the Technical Committee are as follows:

- To recommend policies relevant to the National Qualifications Framework
- To formulate and publish policies and criteria, in respect of the technical and vocational education training sector
- Ensure compliance with provisions for registration, accreditation, approval and others
- Other technical issues related to technical and vocational education and training

Frequency of Meetings

The Technical Committee meets as and when required with a quorum of at least three Members and may co-opt Members.

Statement of Attendance

During the year 2013, nine (09) Technical Committee meetings were held.

The attendance of Board Members and Representatives at the meetings was as follows:-

NAME OF BOARD MEMBERS	NUMBER OF TECHNICAL COMMITTEE MEETINGS ATTENDED
Mr Grish GUNESH	1 out of 1
Mr Mohammad Saabir KASENALLY	7 out of 9
Mr Jheenarainsing SOOBAGRAH	6 out of 7
Mr Pradeep K JOOSERY	8 out of 9
Mr Ravin LAMA	6 out of 9

NAME OF REPRESENTATIVE	NUMBER OF TECHNICAL COMMITTEE MEETINGS ATTENDED
Dr Amode Khan TAHER (MOE&HR)	8
Mr Sayadaly MAUDARBOCUS (MITD)	1

Statement of Remuneration of Board Members

The remuneration for Board Members and Representatives for the period 01 January 2013 to 31 December 2013 was as follows:

SN	Name of Board Members & Representatives	Board Meetings RS	F & P Committee RS	HR Committee RS	Technical Committee RS	Total RS
1	Mr Hemraz BEEHARRY PANRAY	151,693.50	-	-	-	151,693.50
2	Mr Ravi MEETTOOK	98,371.00	-	-	-	98,371.00
3	Dr A Rechad SAYFOO	76,950.00	-	-	-	76,950.00
4	Mr Jheenarainsing SOOBAGRAH	17,193.50	-	-	3,000.00	20,193.50
5	Mr Pradeep DURSUN	-	-	-	-	-
6	Dr Azad JEETUN	2,000.00	-	-	-	2,000.00
7	Mr Ram Prakash RAMLUGUN	4,000.00	-	-	-	4,000.00
8	Dr Amode Khan TAHER	14,000.00	-	500.00	8,000.00	22,500.00
9	Mr Grish GUNESH	2,000.00	-	500.00	1,000.00	3,500.00
10	Dr Ashok Kumar BAKSHI	2,000.00	-	1,000.00	-	3,000.00
11	Mr M Saabir KASENALLY	10,000.00	-	1,000.00	3,500.00	14,500.00
12	Mr Pradeep K JOOSERY	16,000.00	-	5,000.00	4,000.00	25,000.00
13	Mr Ravin LAMA	14,000.00	-	-	3,000.00	17,000.00
14	Mr M S A Cyril PELLEGRIN	16,000.00	-	-	-	16,000.00
15	Mrs Shabina LOTUN	2,000.00	-	500.00	-	2,500.00
16	Mr Arunen VALAYDON	2,000.00	-	-	-	2,000.00
17	Mrs Karoona CHARITAR	2,000.00	-	-	-	2,000.00
18	Mr Sayadaly MAUDARBOCUS	2,000.00	-	-	500.00	2,500.00
	Total	432,208.00	-	8,500.00	23,000.00	463,708.00

Related Party Transaction

Dr Abdool Rechad Sayfoo was the Chairperson of the Board of MQA until 22 March 2013. He was previously the Director of Vocational Training Institute (VTI) which is a registered training institution with the MQA. Upon his appointment as Chairperson of the MQA, he resigned as Director/Manager of VTI.

Dr Azad Jeetun and Mr Pradeep Dursun, Director and Ag. Director respectively of the Mauritius Employers' Federation (MEF) were the Vice Chairperson of the Board of the MQA until 30 January 2013 and from 29 March to 12 May 2013. The MEF is a registered Training Institution with the MQA.

Mr Pradeep K Joosery, Officer in Charge at MITD was member of the MQA Board and was chairing the Human Resource Committee. The MITD is a registered Training Institution with the MQA.

Mr Ravin Lama, as member of the Association of Registered Private Training Institutions (ARPTI), was the representative of Registered Private Training Institutions on the Board of the MQA. He is the Manager and Programme Officer of Mind Initiatives Ltd which is a registered Training Institution with the MQA.

Related party transactions were carried out at commercial terms and conditions.

Statement of Directors' Responsibility

The Mauritius Qualifications Authority (MQA) has prepared the financial statements which give a true and fair view of its financial position and its financial performance as at the financial year end 31 December 2013.

The Directors of MQA confirm that in the preparation of the financial statements for the financial year ended 31 December 2013:

- appropriate accounting policies and standards have been used, consistently applied and have been supported by reasonable and prudent judgments and estimates;
- the accounting standards which have been followed has been stated and any material departure disclosed with reasons; and
- the financial statements have been prepared on a going concern basis.

The audit of the financial statements was carried out by the National Audit Office (NAO).

The auditor was responsible to report on whether the activities, financial transactions and information reflected in the financial statements were, in all material respects, in compliance with laws and authorities which govern them and that the financial statements were fairly represented.

Directors' Statement for Internal Control

The Board of the MQA confirms its responsibility for the setting up of an effective internal control system implying that the MQA generates reliable financial reporting and substantially complies with the laws and regulations that apply to it and also to providing reasonable assurance regarding the achievement of its objectives.

The following internal control activities are in place at the MQA:

- Segregation of duties - duties are segregated among different people to reduce the risk of error or inappropriate action. Normally, responsibilities for authorizing transactions, recording transactions (accounting), and handling the related asset (custody) are divided.
- Authorization of transactions - review of particular transactions by an appropriate person. Management authorizes employees to perform certain activities and to execute certain transactions within limited parameters. In addition, management specifies those activities or transactions that need supervisory approval before they are performed or executed by employees. A supervisor's approval (manual or electronic) implies that he or she has verified and validated that the activity or transaction conforms to established policies and procedures.
- Retention of records - maintaining documentation to substantiate transactions.
- Supervision or monitoring of operations - observation or review of ongoing operational activity.
- Physical safeguards - usage of cameras, locks, physical barriers, etc. to protect assets and property of MQA. In addition, access to equipment, inventories, securities, cash and other assets is restricted.
- Top-level reviews - analysis of actual results versus organizational goals or plans, periodic and regular operational reviews and other key performance indicators (KPIs).
- IT Security - usage of passwords, access logs, etc. to ensure access restricted to authorized personnel.
- Top level reviews - Management review of reports comparing actual performance versus plans, goals, and established objectives.
- Controls over information processing - A variety of control activities are used in information processing. Examples include edit checks of data entered, accounting for transactions in numerical sequences, comparing file totals with control accounts, and controlling access to data, files and programs.

MQA Organisation Structure in 2013

The Mauritius Qualifications Authority (MQA) is headed by the Director who is assisted by the Deputy Director & Registrar. The activities of the MQA are organised under four Divisions namely: Corporate Services, Quality Assurance Services, Framework Services and Learner Attainment & Information Services as follows.

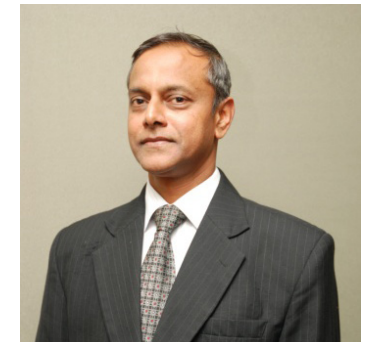
Directorate



Mr K Allgoo, O.S.K

Mr Kaylash D Allgoo, O.S.K, Director of MQA was the Chief Executive Officer of the Authority in 2013. He was responsible for the execution of the policy, and the control and management of the day-to-day business of the organisation.

The Deputy Director & Registrar was Mr Robin K Phoolchund.



Mr R Phoolchund

Corporate Services Division

The Corporate Services Division was headed by Mr Kamalanaden V Mooten, Manager Corporate Services. The Manager was assisted by the Accountant, the Administrative Officer and the Systems Administrator.

The Corporate Services Division is responsible for General Administration, Finance, Procurement, Information Technology and Human Resource Management. The Division also assists in Legal Matters, carries out Verification & Issue of Certificate of Registration & and deals with Public Relations.



Mr K V Mooten

Quality Assurance Services Division



Mr R Ramdass

The Quality Assurance Services Division was headed by Mr Ramesh Ramdass, Manager, Quality Assurance Services. Four Accreditation Officers were assisting the Manager.

The Division is responsible for the registration of Training Institutions comprising monitoring and evaluation of Training Institutions, accreditation of award programmes, approval of non-award courses and formulation of policies in relation to regulation of training. In addition, the Quality Assurance Services Division registers Managers, Programme Officers of Training Institutions and Trainers. It is also the responsibility of this Division to develop quality assurance processes that are in line with international best practices so as to set out a robust quality assurance framework.

Framework Services Division



Mr V Ramchurn

The Framework Services Division was headed by Mr V A Ramchurn, Manager of this Division as from 10 September 2013. Mr R Ramchurn was the Manager of Framework Services in an acting capacity until 09 September 2013. The Manager was assisted by two Accreditation Officers. The Division is responsible for maintaining the National Qualifications Framework (NQF), setting up of the Industry Training Advisory Committees (ITACs) and developing and generating National Qualifications and Unit Standards in different sectors.

The implementation of Recognition of Prior Learning (RPL) within Mauritius and Rodrigues and the granting of recognition and equivalence to qualifications on the NQF also fall under the responsibility of this Division.

Learner Attainment & Information Services Division

Mr Subiraj Bhunjun, Manager, Learner Attainment and Information Services, was at the head of this Division. He was assisted by two Accreditation Officers.

The Division is responsible for establishing and maintaining learning accounts for Mauricians in the Technical and Vocational Education and Training Sector (TVET).

The Learner Attainment and Information Services Division is also responsible for the compilation and submission of reports on statistics pertaining to TVET enrolment in MQA registered Training Institutions, handling complaints against training institutions and illegal operation regarding training.



Mr S Bhunjun

Management and Staff in Year 2013

Director

Mr Kaylash Dwarkasing ALLGOO, O.S.K.

Deputy Director and Registrar

Mr Robin Krishnaduth PHOOLCHUND

Managers

Mr Kamalanaden Vella MOOTEN -	Manager, Corporate Services
Mr Vijaye Anand RAMCHURN -	Manager, Framework Services (Resumed duty from Leave Without Pay on 11.09.2013)
Mr Rajcoomar RAMCHURUN -	Ag. Manager, Framework Services (Until 10.09.2013)
Mr Ramesh RAMDASS -	Manager, Quality Assurance Services
Mr Subiraj BHUNJUN -	Manager, Learner Attainment & Information Services

Accountant

Mrs Scilla DAWONAUTH

Administrative Officer

Mr Jaydrutt MAKOONLALL

Accreditation Officers

Mr Rajcoomar RAMCHURUN	
Mr Ramsamy NOOKADEE	
Mrs Pratima Rajeswaree HARDOWAR	
Ms Urvasi Gowtam SANTOKHEE	
Ms Premila Devi RAMODHIN	
Mr Vishal DEENOO	
Ms Lutchmee Devi GOPEE	
Mrs Geetanjali BAULAH-PADARUTH	(As from 03.01.2013)

Systems Administrator

Mr Vishal MUNGROO

Accounting Technician

Mrs Pasmawtee GOPEE

ICT Technician

Mr Shahbaaz NOORMAHOMED
Mr Muhammad Amjud DOOKHAN

Higher Executive Officers

Mrs Kooshmowtee SEEWOOCHURN
Mrs Usha BABOOLALL
Mrs Nodranee PUTTY
Mr Atmaram BALLOO
Ms Chetrani Kumari JANKEE

Confidential Secretaries

Mrs Padmah BAHADOOR (Up to 29 August 2013; retired w.e.f 30.08.2013)
Mrs Jacqueline CHAN PAK CHOON
Mrs Marie Stephanie MARGUERITTE (As from 31.10.2013)

Executive Officers

Ms Anjalee Devi PEEROO
Mrs Artee Devi DOOLUB
Mrs Swastee SUNYA NAIKU
Mrs Kavitah Devi BABOOLALL
Mrs Radha CHEEKHOORY

Clerk/Word Processing Operator/Receptionists

Mrs Marie Stephanie MARGUERITTE (Up to 30.10.2013)
Mrs Preety KODI RAMANAH
Mrs Prema CAUNHYE
Ms Koujavalli NARAINA POULLE
Ms Visanjali VEEREN
Ms Bharati JAHUL
Mrs Ruma SEWTOHUL (As from 03.01.2013)

Office Attendant/Drivers

Mr Joynauth RAMESSUR
Mr Ramchesse LOUIS
Mr Randheer LOLLJEE

Driver

Mr Josué JAUNE

Highlights of Activities for the Year 2013

Industry Training Advisory Committees

Industry Training Advisory Committees (ITACs) comprise representatives from the private and public sectors. The role of the ITAC is to generate Unit Standards and Qualifications at different levels of the NQF. 19 ITACs and 2 Committees have been set up in various sectors of the economy.

Generation of Unit Standards and Qualifications

In the financial year 2013, the ITACs set up have generated 6 new Qualifications at different levels of the National Qualifications Framework (NQF) together with their corresponding Unit Standards in different sectors of the economy as provided in the table below.

SN	SECTOR	QUALIFICATIONS DEVELOPED/REVIEWED	NQF LEVEL	NO OF UNIT STANDARDS
1	Automotive	National Certificate in Tractor & Heavy Vehicle Mechanics	5	18
		National Certificate in Automotive Mechanics	3	54
2	Agro Industry	National Certificate in Agriculture	3	49
3	Early Childhood & Education Care	National Certificate in Early Childhood & Care	4	36
4	Electrical & Electronics Engineering	National Certificate in Electrical Installation Works	2	19
5	Building Construction & Civil Engineering	National Certificate in Masonry	2	17
6	Information & Communication Technology	National Diploma in IT	6	24

Registration of Training Institutions/Managers/Programme Officers/ Trainers, Accreditation of Training Programmes and Approval of Courses

In 2013, the status of registration of training institutions, registration of Managers, Programme Officers, Trainers and the courses approved is illustrated in the table below:

ITEM/DESCRIPTION	NUMBER (IN 2013)
Training Institutions registered	75
Renewal of registration of Training Institutions	115
Cancellation of registration of Training Institution	10
Registration of Managers	75
Registration of Programme Officers	75
Registration of Trainers (New & Renewal)	1871
Courses approved (Non Award)	2976
Courses accredited (Award)	134

Training Institutions

The table below shows the registered Training Institutions by sector during the year under review (2013).

Registration of New Training Institutions by Sector in 2013

SECTOR	NUMBER
Management	44
Information Technology	3
Hotel & Tourism	7
Leisure & Entertainment	2
Health & Social Care	4
Fitness	1
Handicraft	2
Engineering	3
Beauty Care & Hairdressing	1
Management /Information Technology	2
Management /Hotel & Tourism	2
Management /Engineering	2
Management /Security	1
Transport & Logistics	1
TOTAL	75

Trainers

The field in which Trainers are mostly registered is Management followed by Information Technology.

Since the inception, Trainers were registered for lifetime at the MQA but as from 2010, the Authority started to register Trainers for a period of three years and the registration can be renewed upon application. The registration of new Trainers by sector in 2013 is shown below.

Registration of New Trainers by Sector in Year 2013

SECTOR	NUMBER
Agriculture	4
Beauty Care & Hairdressing	26
Design	13
Diving	15
Driving	1
Engineering	108
Footwear	-
Health and Social Care	26
Information and Communication Technology	155
Jewellery	-
Management	395
Office Skills	48
Printing	3
Textile	12
Tourism and Hospitality Management	86
Others	26
TOTAL	918

Accredited Programmes

Accreditation of an award programme is a multi-step activity, all of which is defined in the Quality Assurance Standards of the Authority. The outcome of the programme is the award of a certificate/diploma to successful candidates after a formal assessment exercise. This certificate is approved and recognized as formal learning.

MQA has in the year 2013 accredited a total of 134 training programmes to be run by 50 Training Institutions.

Approval of Non Award Courses

The MQA also deals with applications for the approval of short courses, commonly termed as ‘non-award courses’. These are generally awareness courses, without any formal assessment of the learning achieved, and usually culminate in the conferring of a Certificate of Attendance. Non-award courses can be dispensed by duly MQA registered training institutions, companies or be run in-house subject to prior approval of the said courses by the Authority.

The number of non-award courses approved during the financial year 2013 stands at 2,976.

Recognition and Equivalence of Qualifications

Following the enactment of The Education and Training (Miscellaneous Provisions) Act 2005, the MQA was entrusted in July 2005 the responsibility to cater for the recognition and equivalence of qualifications in the Technical and Vocational sector.

Recognition of qualifications can be defined as the evaluation and validation of qualifications thereby giving the holder of the qualification the right to be considered for admission to further higher education and/or employment activities.

In 2013, 78 cases of Recognition have been processed.

On the other hand, equivalence of qualifications can be defined as the formal establishment of two qualifications that are of comparable standard or level with a view to allowing access to educational and/or employment activities.

In 2013, the number of cases of Equivalence that have been dealt with stands at 8.

Recognition of Prior Learning (RPL)

The RPL system as set up by the MQA comprises 3 stages, namely Pre-screening, Facilitation and Assessment. In general people having at least 3 years of experience in the field can apply for RPL at the MQA. RPL Facilitators are then assigned to the applicants to build their portfolio of evidences. Once completed, the applicant forwards his portfolio to the MQA. The portfolio is subsequently forwarded to the awarding body for RPL Assessment. The assessment can result in a full qualification or a Record of Learning in case of partial qualification.

In 2013, apart from the five sectors in which RPL was implemented before, namely Tourism, Construction, Printing, Plumbing and Adult Literacy, it was extended to all sectors of the Mauritian economy and an additional 10 Facilitators have been trained during the year. Furthermore, no effort has been spared to successfully implement RPL in Rodrigues as well and in this context 19 Facilitators have also been trained in Rodrigues in 2013.

Staff Training

The following officers followed a three half-day Training Programme on Bid Evaluation organised by the Procurement Policy Office as follows: Mr K V Mooten on 26 July, 02 August and 08 August 2013, Mrs S Dawonauth and Mr V Mungroo on 26 June, 03 July and 10 July 2013 and Mr J Makoonlall on 28 June, 05 July and 12 July 2013.

Mrs S Dawonauth attended a National Seminar on Employment Legislations for Human Resource Cadre of Statutory Bodies organized by the Ministry of Labour, Industrial Relations & Employment on 04 December 2013.

Mr J Makoonlall attended a Conference on the Training & Employment of Persons with Disabilities organized by the Ministry of Social Security, National Solidarity & Reform Institutions on 03 December 2013.

Mr V Mungroo attended a Workshop on the Role of the Public Sector in Building a Connected Society organized by the Microsoft Indian Ocean Islands on 19 March 2013. On 02 December 2013, he attended a Seminar on Computer Security Day 2013 organised by the National Computer Board.

The following officers followed the Certificate Course in First Aid conducted by the St John Ambulance once a week (on a half day basis) from 20 May to 29 August 2013: Mr R Phoolchund, Mr R Ramdass, Mrs S Dawonauth, Mr R Ramchurun, Mrs P Hardowar, Mrs U Santokhee, Mr V Deenoo, Mr V Mungroo, Mrs S Margueritte, Mrs A Doolub, Ms V Veeren, Ms B Jahul and Mr R Louis.

Overseas Mission

Mr Kaylash D Allgoo participated in the Experts Workshop on Upgrading Informal Apprenticeship organized by International Labour Office (ILO) in Johannesburg, South Africa from 22 to 25 April 2013 and attended the Workshop on National Qualifications Framework organized by ADEA in Abidjan, Ivory Coast on 8 & 9 July 2013. He also attended the Workshop on Engaging Global Conversations on Recognition of TVET Qualifications based on Learning Outcomes organized by UNESCO in Brussels, Belgium from 25 to 27 September 2013 and participated in the 21st Meeting of the EQF Advisory Group in Belgium itself on 26 & 27 September 2013.

Mr R K Phoolchund participated in the NQF Review Conference in Swakopmund, Namibia organized by the Namibia Qualifications Authority from 4 to 6 November 2013.

Mr R Ramdass attended the Workshop on TVET organized by the African Union Commission (AUC) in Ethiopia from 09 to 13 December 2013.

Visitors at MQA

The following visitors were received at the Mauritius Qualifications Authority in the year 2013:

25 January 2013	A delegation of three people from the Barbados Accreditation Council including Ms Valda Alleyn, Executive Director of the Council
27 February 2013	Dr Hertha Pomuti, Director, National Institute for Educational Development, Ministry of Education, Namibia
19 March 2013	The Hon. Louis Serge Clair, Chief Commissioner of Rodrigues
17 May 2013	A delegation of five people from Swaziland including Mr Patrick Muir, Principal Secretary, Ministry of Education and Training of Swaziland
17 May 2013	Mr Zebadiah S. Moshi, Director General, Vocational Education and Training Authority of Tanzania
24 May 2013	Prof. Idrissa B. Mshoro, Vice Chancellor, Ardhi University, Tanzania
17 September 2013	A delegation of four people from Uganda including Mr David Lukwago, Chairman of Skilling Uganda Reform Task Force
25 November 2013	A delegation of 17 people from Bénin including Mr Cyr Davodoun, Consultant and Founder of Bureau D'Appui Aux Artisans of Bénin

Auditor's Report Financial Statements for 2013



REPORT OF THE
DIRECTOR OF AUDIT

On the Financial Statements
of the Mauritius Qualifications Authority
for the year ended 31 December 2013

NATIONAL AUDIT OFFICE



NATIONAL AUDIT OFFICE

REPORT OF THE DIRECTOR OF AUDIT TO THE BOARD OF THE MAURITIUS QUALIFICATIONS AUTHORITY

Report on the financial statements

I have audited the financial statements of the Mauritius Qualifications Authority on pages 3 to 24 which comprise the statement of financial position at 31 December 2013, and the statement of financial performance, statement of changes in net assets/equity, statement of cash flows for the year then ended and the notes to the financial statements.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the International Public Sector Accounting Standards. This responsibility includes: designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards of Supreme Audit Institutions. Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting principles used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a reasonable basis for my audit opinion.

Opinion

In my opinion, the financial statements on pages 3 to 24 give a true and fair view of the financial position of the Mauritius Qualifications Authority as of 31 December 2013, and of its financial performance and its cash flows for the year then ended, in accordance with the International Public Sector Accounting Standards.

Report on other legal and regulatory requirements

Management's responsibility

In addition to the responsibility for the preparation and presentation of the financial statements described above, management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the laws and authorities which govern them.

Auditor's responsibility

In addition to the responsibility to express an opinion on the financial statements described above, my responsibility includes expressing an opinion on whether the activities, financial transactions and information reflected in the financial statements are, in all material respects, in compliance with the laws and authorities which govern them.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Opinion

Statutory Bodies (Accounts and Audit) Act

The financial statements for the financial year ending 31 December 2013 were received at my Office on 30 April 2014.

Following examination of the financial statements, various amendments were required. The amended financial statements were received at my Office on 4 September 2015.

In my opinion, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the Statutory Bodies (Accounts and Audit) Act.

Public Procurement Act

The Mauritius Qualifications Authority is responsible for the planning and conduct of its procurement. It is also responsible for defining and choosing the appropriate method of procurement and contract type in accordance with the provisions of the Act and relevant regulations. My responsibility is to report on whether the provisions of Part V of the Act regarding the bidding process have been complied with.

In my opinion, the provisions of Part V of the Act have been complied with as far as it appears from my examination of the relevant records.

K.C. TSE YUET CHEONG (MRS)
Director of Audit

National Audit Office
Level 14, Air Mauritius Centre
President John Kennedy Street
Port Louis

21 September 2015

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2013**



MAURITIUS QUALIFICATIONS AUTHORITY

MAURITIUS QUALIFICATIONS AUTHORITY
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

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MAURITIUS QUALIFICATIONS AUTHORITY
STATEMENT OF OUTTURN
FOR THE YEAR ENDED 31 DECEMBER 2013

ITEM	REVISED BUDGET	ACTUAL EXPENDITURE
	Rs	Rs
Income		
Income from fees	11,100,000	12,491,600
Recurrent Government grant	19,100,000	18,800,000
Capital Government grant	2,000,000	999,708
Total Income	32,200,000	32,291,308
Expenditure		
<i>Recurrent</i>		
Salary	15,490,189	15,629,838
Allowances	325,000	199,904
Extra assistance	75,000	76,018
End of year bonus	1,300,000	1,348,381
Gratuity/annual leaves refund	310,000	312,714
Sick leave	419,211	419,211
Travelling & transport	1,775,000	1,903,499
Overtime	215,000	246,905
Staff welfare	50,000	10,088
Passage benefits	325,000	524,832
Fund/Medical insurance contributions	675,000	635,861
Pension	1,150,000	1,151,033
Total staff costs	22,109,400	22,458,285
Telephone bills	200,000	232,639
Rental of building and related charges	2,871,600	2,860,518
Office and IT equipment	-	48,256
Office furniture	-	61,319
Postage	175,000	155,194
Cleaning materials	40,000	31,980
Office sundries	75,000	61,589
Maintenance - buildings	75,000	92,716

MAURITIUS QUALIFICATIONS AUTHORITY
STATEMENT OF OUTTURN
FOR THE YEAR ENDED 31 DECEMBER 2013

ITEM	REVISED BUDGET	ACTUAL EXPENDITURE
	Rs	Rs
Insurance - fire and allied perils, employers liability, group personal accident, public liability etc	110,000	101,749
Maintenance and insurance of vehicles	500,000	515,363
Maintenance - furniture, office & IT equipment	900,000	871,933
Stationeries and publications	850,000	753,086
Books and periodicals	64,000	60,586
Public notices	115,000	62,669
Magazines and newspapers	30,000	22,491
Mission expenses	200,000	14,187
Fees to chairman and members of Board and Committees	700,000	782,983
Fees for training	100,000	111,075
Audit fees	75,000	75,000
Legal and professional fees	65,000	84,720
Hospitality and ceremonies	75,000	122,313
Seminar and workshop	300,000	194,726
External linkages	70,000	53,451
Total Goods and Services	7,590,600	7,370,542
Total	29,700,000	29,828,827
Capital		
Acquisition of assets	2,500,000	999,708
Total	2,500,000	999,708
Total Expenditure	32,200,000	30,828,535

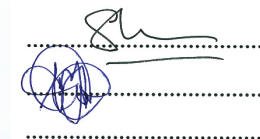
The statement of outturn for the year ended 31 December 2013 has been presented on a cash basis.

MAURITIUS QUALIFICATIONS AUTHORITY
STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2013

	Notes	2013 Rs	2012 Restated Rs
ASSETS			
Current assets			
Trade and other receivables	4	670,449	709,416
Car loan receivable	5	644,403	673,624
Cash and cash equivalents	6	4,329,645	2,234,704
		5,644,497	3,617,745
Non-current assets			
Property, plant and equipment	7	3,340,824	3,967,240
Long term car loan receivable	5	1,383,909	2,028,312
Pension Fund	2.7	420,467	368,275
		5,145,200	6,363,827
Total Assets		10,789,696	9,981,572
LIABILITIES			
Current liabilities			
Trade and other payables	8	1,283,603	828,147
Employee benefit obligations	9	400,000	390,000
Car loan payable	10	644,403	673,624
		2,328,006	1,891,771
Non-current liabilities			
Employee benefit obligations	9	10,109,430	7,908,645
Car loan payable	10	1,383,909	2,028,312
		11,493,339	9,936,957
Total Liabilities		13,821,345	11,828,728
Net Assets		(3,031,648)	(1,847,156)
EQUITY			
Capital grants	11	3,788,934	4,054,330
General fund	12	(6,820,582)	(5,901,486)
Total Equity		(3,031,648)	(1,847,156)

The Notes to the Accounts on pages 11 to 24 form part of the financial statements.

Mrs S Kowlessur, Chairperson
Prof. Dr K M S Soyjaudah, Board Member
Date:



MAURITIUS QUALIFICATIONS AUTHORITY
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 DECEMBER 2013

	Notes	2013 Rs	2012 Rs
REVENUE			
Grants	13	20,065,104	18,087,768
Income	14	12,510,841	9,110,140
Total Revenue		32,575,945	27,197,908
EXPENSES			
Operating expenses	15	26,400,054	20,261,713
Administrative expenses	16	7,081,212	7,229,943
Finance costs	17	13,775	19,121
		33,495,041	27,510,777
Deficit for the year		(919,096)	(312,869)

The Notes to the Accounts on pages 11 to 24 form part of the financial statements.

MAURITIUS QUALIFICATIONS AUTHORITY
STATEMENT OF CHANGES IN NET ASSETS/EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2013

	Year ended 31 December 2012		
	Capital Grants Rs	General Fund Rs	Total Rs
Balance as at 01 January 2012 as previously reported	8,776,075	(6,319,187)	2,456,888
Employee benefits obligations adjustment		(2,514,298)	-2,514,298
Capital grant adjustment	-3,244,868	3,244,868	-
Restated balance as at 01 January 2012	5,531,207	-5,588,617	-57,410
Grant received for the Year	836,891	-	836,891
Grant credited to Statement of Financial Performance	-2,313,768	-	-2,313,768
Surplus/(deficit) for the year 2012	-	(312,869)	-312,869
Balance as at 31 December 2012	4,054,330	-5,901,486	-1,847,156

	Year ended 31 December 2013		
	Capital Grants Rs	General Fund Rs	Total Rs
Balance as at 01 January 2013 as previously reported	4,054,330	(5,901,486)	-1,847,156
Grant received for the Year	1,126,165	-	1,126,165
Grant credited to Statement of Financial Performance	(1,391,561)	-	-1,391,561
Surplus/(deficit) for the year 2013	-	-919,096	-919,096
Balance as at 31 December 2013	3,788,934	(6,820,582)	(3,031,648)

MAURITIUS QUALIFICATIONS AUTHORITY

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2013

	Year ended 31 December 2013	Year ended 31 December 2012
	Rs	Rs
Cash flows from operating activities		
Surplus/ (deficit) for the year	(919,096)	(312,869)
Adjustments for:		
Depreciation	1,391,561	1,881,765
Capital grant credited to Statement of Financial Performance	(1,391,561)	(2,313,768)
	(919,096)	(744,872)
(Increase)/decrease in accounts receivable	712,592	(79,523)
Increase/(decrease) in employee obligations	2,158,593	737,857
Increase/(decrease) in accounts payable	(218,168)	(83,618)
Cash generated / (absorbed) from operations	1,733,921	(170,156)
Interest received	-	-
<i>Net cash inflows/ (outflows) from operating activities</i>	1,733,921	(170,156)
Cash flows from investing activities		
Purchase of property, plant and equipment	(765,145)	(588,738)
Proceeds from sale of property, plant and equipment	-	-
<i>Net cash used in investing activities</i>	(765,145)	(588,738)
Cash flow from financing activities		
Capital grant from Government	1,126,165	836,891
Car loan received	-	796,320
Car loan disbursed	-	(796,320)
<i>Net cash from financing activities</i>	1,126,165	836,891
Net increase in cash and cash equivalents	2094,942	77,997
Cash and cash equivalents at beginning of period	2,234,704	2,156,707
Cash and cash equivalents at end of period	4,329,645	2,234,704

MAURITIUS QUALIFICATIONS AUTHORITY

STATEMENT OF BUDGETS, ACTUAL AND ACCRUED BASED AMOUNTS FOR THE YEAR ENDED 31 DECEMBER 2013

ITEM	BUDGETED AMOUNTS		ACTUAL	FINANCIAL
	ORIGINAL	REVISED	AMOUNTS	STATEMENTS
	Rs	Rs	Rs	Rs
Income				
Income from fees	10,000,000	10,600,000	12,491,600	12,500,600
Government grant	15,600,000	19,100,000	18,800,000	18,673,543
Other income	-	-	-	10,241
Total	25,600,000	29,700,000	31,291,600	31,184,384
Capital				
Income from fees	500,000	500,000	-	-
Government grant	1,000,000	2,000,000	999,708	1,391,561
Total	1,500,000	2,500,000	999,708	1,391,561
Total Income	27,100,000	32,200,000	32,291,308	32,575,945
Expenditure				
Recurrent				
Salary	12,415,400	15,490,189	15,629,838	15,629,838
Allowances	220,000	325,000	199,904	199,904
Extra assistance	100,000	75,000	76,018	76,018
End of year bonus	1,050,000	1,300,000	1,348,381	1,348,381
Gratuity/annual leaves refund	275,000	310,000	312,714	312,714
Sick/vacation leave	275,000	419,211	419,211	2,636,321
Travelling & transport	1,700,000	1,775,000	1,903,499	1,976,525
Overtime	225,000	215,000	246,905	246,905
Staff welfare	50,000	50,000	10,088	10,088
Passage benefits	150,000	325,000	524,832	605,155
Family Protection Scheme/National Pension Fund/Medical insurance contributions	700,000	675,000	635,861	635,861
Pension	1,120,000	1,150,000	1,151,033	1,098,841
Total staff costs	18,280,400	22,109,400	22,458,285	24,776,552
Telephone bills	225,000	200,000	232,639	233,300
Rental of building and related charges	3,016,600	2,871,600	2,860,518	2,860,518
Office and IT equipment	-	-	48,256	-
Office furniture	-	-	61,319	-

MAURITIUS QUALIFICATIONS AUTHORITY
STATEMENT OF BUDGETS, ACTUAL AND ACCRUED BASED AMOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2013

Item	Budgeted Amounts		Actual Amounts	Financial Statements
	Original	Revised		
	Rs	Rs	Rs	Rs
Postage	150,000	175,000	155,194	151,754
Cleaning materials	40,000	40,000	31,980	31,980
Office sundries	50,000	75,000	61,589	61,589
Maintenance - buildings	50,000	75,000	92,716	92,487
Insurance - fire and allied perils, employers liability, group personal accident, public liability etc	100,000	110,000	101,749	101,749
Maintenance and insurance of vehicles	375,000	500,000	515,363	520,094
Maintenance - furniture, office & IT equipment	800,000	900,000	871,933	917,029
Stationeries and publications	700,000	850,000	753,086	753,086
Books and periodicals	8,000	64,000	60,586	55,001
Public notices	150,000	115,000	62,669	62,669
Magazines and newspapers	30,000	30,000	22,491	24,091
Mission expenses	200,000	200,000	14,187	14,187
Fees to chairman and members of Board and Committees	750,000	700,000	782,983	793,208
Fees for training	100,000	100,000	111,075	111,075
Audit fees	75,000	75,000	75,000	75,000
Legal and professional fees	70,000	65,000	84,720	84,720
Hospitality and ceremonies	65,000	75,000	122,313	122,313
Seminar and workshop	300,000	300,000	194,726	194,726
External linkages	65,000	70,000	53,451	66,352
Total Goods and Services	7,319,600	7,590,600	7,370,542	7,326,928
Total	25,600,000	29,700,000	29,828,827	32,103,480
Capital				
Acquisition of assets	1,500,000	2,500,000	999,708	-
Total	1,500,000	2,500,000	999,708	-
Depreciation			-	1,391,561
Total Expenditure	27,100,000	32,200,000	30,828,535	33,495,041

MAURITIUS QUALIFICATIONS AUTHORITY
STATEMENT SHOWING REASONS FOR VARIANCES BETWEEN ORIGINAL AND REVISED BUDGET FOR THE YEAR ENDED 31 DECEMBER 2013

ITEM	BUDGETED AMOUNTS		VARIATION	COMMENTS
	ORIGINAL	REVISED		
	Rs	Rs	Rs	Rs
Income				
Recurrent				
Income from fees	10,000,000	10,600,000	600,000	
Government grant	15,600,000	19,100,000	3,500,000	Additional Govt Grant due to implementation of the PRB/EOAC Reports 2013
Total	25,600,000	29,700,000	4,100,000	
Capital				
Income from fees	500,000	500,000	-	
Government grant	1,000,000	2,000,000	1,000,000	Renewal of Director's car due in 2013
Total	1,500,000	2,500,000	1,000,000	
Total Income	27,100,000	32,200,000	5,100,000	
Expenditure				
Recurrent				
Salary	12,415,400	15,490,189	3,074,789	Increase in provision due to implementation of the PRB/EOAC Reports 2013
Allowances	150,000	205,000	55,000	Allowance paid to officers replacing those on leave
Extra assistance	100,000	75,000	(25,000)	
End of year bonus	1,050,000	1,300,000	250,000	Increase in provision due to implementation of the PRB/EOAC Reports 2013
Gratuity/annual leaves refund	275,000	310,000	35,000	
Sick leave	275,000	419,211	144,211	Increase in unutilised sick leave payable to officers
Travelling & transport	1,700,000	1,775,000	75,000	Increase in provision due to implementation of the PRB/EOAC Reports 2013
Overtime	225,000	215,000	(10,000)	
Staff welfare	50,000	50,000	-	
Passage benefits	150,000	325,000	175,000	Increase due to passage benefits claimed by officers
Pension Fund/Medical insurance contributions	700,000	675,000	(25,000)	
Pension	1,120,000	1,150,000	30,000	
Total staff costs	18,210,400	21,989,400	3,779,000	
Electricity charges and gas charges	500,000	450,000	(50,000)	
Telephone bills	225,000	200,000	(25,000)	
Water charges	15,000	20,000	5,000	

MAURITIUS QUALIFICATIONS AUTHORITY

STATEMENT SHOWING REASONS FOR VARIANCES BETWEEN ORIGINAL AND REVISED BUDGET FOR THE YEAR ENDED 31 DECEMBER 2013

ITEM	BUDGETED AMOUNTS		VARIATION	COMMENTS
	ORIGINAL	REVISED		
Fuel and oil - vehicles	75,000	75,000	-	
Rental of building	2,470,400	2,370,400	(100,000)	Decrease in provision made for rental of additional office space for part of the year only
Rental of parking slots	31,200	31,200	-	
Postage	150,000	175,000	25,000	
Cleaning materials	40,000	40,000	-	
Office sundries	50,000	75,000	25,000	
Maintenance - buildings	50,000	75,000	25,000	
Insurance - fire and allied perils, employers liability, group personal accident, public liability etc	100,000	110,000	10,000	
Maintenance and insurance of vehicles	300,000	425,000	125,000	Certain repairs were carried out and spare parts replaced for which no provision were made
Maintenance - IT equipment	700,000	700,000	-	
Maintenance - furniture and office equipment	100,000	200,000	100,000	Repairs of photocopiers were carried out and spare parts were replaced for which no provision were made.
Stationeries	450,000	400,000	(50,000)	
Books and periodicals	8,000	64,000	56,000	
Public notices	150,000	115,000	(35,000)	
Publications	250,000	450,000	200,000	Annual Report for the year 2012 finalised in the year 2014.
Magazines and newspapers	30,000	30,000	-	
Mission expenses	200,000	200,000	-	
Fees to chairman and members of Board and Committees	750,000	700,000	(50,000)	
Fees for training	100,000	100,000	-	
Audit fees	75,000	75,000	-	
Legal and professional fees	70,000	65,000	(5,000)	
Uniforms	70,000	120,000	50,000	
Catering and entertainment expenses	40,000	40,000	-	
Hospitality and ceremonies	25,000	35,000	10,000	
Seminar and workshop	300,000	300,000	-	
External linkages	65,000	70,000	5,000	
Total Goods and Services	7,389,600	7,710,600		
Total	25,600,000	29,700,000		
Capital				
Acquisition of assets	1,500,000	2,500,000	1,000,000	Renewal of Director's car due in 2013
Total	1,500,000	2,500,000	1,000,000	
Total Expenditure	27,100,000	32,200,000	1,000,000	

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2013

1 GENERAL INFORMATION

The Mauritius Qualifications Authority (MQA) situated at Pont Fer, Phoenix, was established as a corporate body under the Mauritius Qualifications Authority Act 2001 and came into operation in May 2002.

The Authority is a Parastatal body formerly operating under the aegis of the Ministry of Education, Culture and Human Resources, and which has been transferred under the aegis of the Ministry of Tertiary Education, Science, Research and Technology since November 2013.

The objects of the MQA are:

- to develop, implement and maintain a National Qualifications Framework
- to ensure compliance with provisions for registration and accreditation of Training Institutions
- to ensure that standards and registered qualifications are internationally comparable

2 SIGNIFICANT ACCOUNTING POLICIES

2.1 Basis of Accounting

The financial statements comply with International Public Sector Accounting Standards (IPSAS) issued by the International Public Sector Accounting Board (IPSASB) which is a Board of the International Federation of Accountants Committee (IFAC).

The financial statements have been prepared on a going-concern basis and on the accrual basis of accounting. The measurement base applied is historical cost.

The financial statements are presented in Mauritian Rupees.

The principal accounting policies adopted in the preparation of these financial statements are set out below:

2.2 Property, plant and equipment

Property, plant and equipment are stated in the Statement of Financial Position at cost less accumulated depreciation. Depreciation is charged so as to write off the cost of assets over their estimated useful lives using the straight-line method on the following bases:

	Rate (%)
- Office Equipment	20
- Furniture and Fittings	10
- Computers	25
- Motor Vehicles	10

The gain or loss arising on the disposal of an asset is determined as the difference between the sales proceeds and the carrying value of the asset and is recognised in the Statement of Financial Performance.

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2013

2.3 Trade receivables

Trade receivables are stated at their nominal value. The carrying amount of trade receivables is reduced when a trade receivable is uncollectible.

2.4 Accounts payable

Accounts payables are stated at their nominal value.

2.5 Car Loans

Car loans are disbursed to the MQA by the Ministry of Education and Human Resources on applications by eligible employees as part of their conditions of service. The loans are executed by way of a registered agreement between the MQA and the employees. The car loans which bear an interest of 7.5 % per annum are repayable monthly over a period of five to seven years. The balances of principal amounts are shown as short-term and long-term loans.

Corresponding carrying amounts are shown under receivables.

2.6 Grants

Grants receivable from Government to finance capital expenditure is credited to the Capital Grants Account in the Statement of Financial Position. The grants are credited in installments to the Statement of Financial Performance over the expected useful economic lives of the related assets on a basis consistent with its depreciation policy.

Grants receivable to finance recurrent expenditure are credited to the Statement of Financial Performance and are recognised in the same period as that of the expenditure.

2.7 Employee benefits

(i) Defined Benefits Pension Plan

The Authority makes provision for retirement benefits in respect of all employees who are on establishment under the Statutory Bodies Pension Act. The MQA Staff Pension Fund is a defined benefit plan and its assets are managed by the SICOM Ltd. The cost of providing the benefit is determined in accordance with an actuarial review.

The present value of the defined benefits obligations is recognized in the Statement of Financial Position as a non-current liability or non-current asset after adjusting for fair value of plan assets, any recognised actuarial gains or losses and any unrecognised past service cost.

The current service cost and any unrecognised past service cost are included as an expense together with the interest cost, net of expected return on plan assets.

The assets of the funded plan are held and administered by the SICOM Ltd.

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2013

As per the actuarial valuation report carried out in May 2013, the MQA Pension Fund showed a past service deficit of Rs 5.2 M and a funding level of 71% as at 30 June 2012. It was recommended to remove the deficit either by a lump sum payment or by ongoing additional contributions. The next valuation will be carried out as at 30 June 2015.

The defined benefit pension plan for the Authority is based on the report submitted by SICOM Ltd as at 31 December 2012 and 31 December 2013.

	Year ended 31 December 2013 Rs	Year ended 31 December 2012 Rs
Amount recognised in the statement of financial position at end of year:		
Present value of funded obligation	27,491,347	18,530,016
(Fair value of plan assets)	(17,321,122)	(14,513,619)
	10,170,225	4,016,397
Present value of unfunded obligation	-	-
Unrecognised actuarial gain/(loss)	(10,590,692)	(4,384,672)
	(420,467)	(368,275)
Liability recognised in statement of financial position at end of year:		
Amounts recognised in statement of financial performance:		
Current service cost	1,553,748	1,087,892
(Employee Contributions)	(866,105)	(655,220)
Fund expenses	37,213	68,502
Interest Cost	1,482,401	1,517,013
(Expected return on plan assets)	(1,218,489)	(1,261,076)
Actuarial loss/(gain) recognised	110,073	82,673
Past service cost recognised	-	-
Total, included in staff costs	1,098,841	839,784
Movements in liability recognised in statement of financial position:		
At start of year	(368,275)	(88,780)
Total staff cost as above	1,098,841	839,784
(Actuarial reserves transferred in)	-	(174,370)
(Contributions paid by employer)	(1,151,033)	(944,909)
At end of year	(420,467)	(368,275)
Actual return on plan assets:	1,528,986	1,049,863

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2013

Main actuarial assumptions at end of year:

Discount rate	8.00%	10.00%
Expected rate of return on plan assets	8.00%	10.00%
Future salary increases	5.50%	7.00%
Future pension increases	3.50%	5.00%

The assets of the plan are invested in funds managed by the State Insurance Company of Mauritius Ltd.

The discount rate is determined by reference to market yields on bonds.

	Year ended 31 December 2013 Rs	Year ended 31 December 2012 Rs
Reconciliation of the present value of defined benefit obligation		
Present value of obligation at start of period	18,530,016	15,170,134
Current service cost	1,553,748	1,087,892
Interest Cost	1,482,401	1,517,013
(Benefits paid)	(544,932)	-
Liability (gain)/loss	6,470,114	754,977
Present value of obligation at end of period	27,491,347	18,530,016
Reconciliation of fair value of plan assets		
Fair value of plan assets at start of period	14,513,619	11,757,759
Expected return on plan assets	1,218,489	1,261,076
Employer contributions	1,151,033	944,909
Employee contributions	866,105	655,220
Actuarial reserves Transferred In	-	174,370
(Benefits paid + other outgo)	(582,145)	(68,502)
Asset gain/(loss)	154,021	(211,213)
Fair value of plan assets at end of period	17,321,122	14,513,619

Distribution of plan assets at end of period

	31 December 2013	31 December 2012
Percentage of assets at end of period		
Government securities and cash	59.1%	58.8%
Loans	4.9%	6.6%
Local equities	21.9%	21.0%
Overseas bonds and equities	13.4%	12.8%
Property	0.7%	0.8%
Total	100.0%	100.0%

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2013

History of obligations, assets and experience adjustments

	31 December 2013	31 December 2012
Fair value of plan assets	17,321,122	14,513,619
(Present value of defined benefit obligations)	(27,491,347)	(18,530,016)
Surplus/(deficit)	(10,170,225)	(4,016,397)
Asset experience gain/(loss) during the period	154,021	(211,213)
Liability experience gain/(loss) during the period	(6,470,114)	(754,977)

(ii) State Plan

Contributions to the National Pension Scheme are expensed to the Statement of Financial Performance in the period in which they fall due.

2.8 Revenue recognition

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Authority and the revenue can be reliably measured.

Revenue is measured at the fair value of the consideration received or receivable.

Revenue comprises mainly the invoiced value for processing and registration of Training Institutions, Managers, Programme Officers, Trainers, Accreditation of Programmes, Recognition and Equivalence of qualifications. Revenue is recognised in the year of receipt for registration of Trainer, Manager, Programme Officer and Training Institutions for which the validity for registration are granted for 3 years.

2.9 General Fund

It is the Authority's policy to transfer any surplus or deficit for the year to the General Fund.

3 FINANCIAL RISK MANAGEMENT

A description of the various risks to which the Authority is exposed is shown below as well as the approach taken by management to control and mitigate those risks.

3.1 Credit Risk

The Authority's activities expose it to financial credit risk. This is primarily attributable to its trade receivables. There is no significant concentration of credit risk with exposure spread to a large number of customers. The Authority has policies in place to ensure that credit facilities are given to customers with an appropriate credit history.

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2013

3.2 Operational risk management

Operational risk, which is inherent in all organisations activities, is the risk for financial loss and business instability arising from failures in internal controls, operational processes or the system that supports them. It is recognised that such risks can never be entirely eliminated and the costs of controls in minimising these risks may outweigh the potential benefits.

3.3 Legal risk

Legal risk is the risk that the business activities of the Authority have unintended or unexpected legal consequences.

It includes risks arising from:

- (a) inadequate documentation, legal or regulatory incapacity, insufficient authority of a counterparty and uncertainty about the validity or enforceability of a contract in counterparty insolvency.
- (b) Actual or potential violations of law or regulation (including activity unauthorised for a company and which may attract a civil or criminal fine or penalty).
- (c) Failure to protect the Authority's property (including its interest in its premises).
- (d) The possibility of civil claims (including acts or other events which may lead to litigations or other disputes).

The Authority identifies and manages legal risk through the effective use of its legal adviser.

4 TRADE AND OTHER RECEIVABLES

	Year ended 31 December 2013	Year ended 31 December 2012
	MUR	MUR
Deposit on rental of premises	101,688	101,688
Prepayments and other debtors	568,761	607,728
Total	670,449	709,416

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2013

5 LONG TERM CAR LOAN RECEIVABLE

	Year ended 31 December 2013	Year ended 31 December 2012
	MUR	MUR
Total car loan receivable	2,028,312	2,701,936
Proportion receivable within 1 Year	644,403	673,624
Proportion receivable after 1 Year	<u>1,383,909</u>	<u>2,028,312</u>

6 CASH AND CASH EQUIVALENTS

	Year ended 31 December 2013	Year ended 31 December 2012
	MUR	MUR
Cash at bank	4,328,560	2,230,664
Cash in hand	1,085	4,040
Total	4,329,645	2,234,704

7 PROPERTY, PLANT & EQUIPMENT

Reporting Period	Office Equipment		Furniture & Fittings		Motor Vehicles		Computers & Softwares		Total	
	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012
	Rs	Rs	Rs	Rs	Rs	Rs	Rs	Rs	Rs	Rs
Opening Balance	301,127	422,349	364,567	515,054	1,514,287	1,783,407	1,787,259	2,539,457	3,967,240	5,260,267
Additions	181,944	13,439	285,789	-	-	-	297,412	575,299	765,145	588,738
Disposals	-	-	-	-	-	-	-	-	-	-
Depreciation	124,875	134,661	105,836	150,487	269,120	269,120	891,730	1,327,497	1,391,561	1,881,765
Closing Balance	358,196	301,127	544,520	364,567	1,245,167	1,514,287	1,192,941	1,787,259	3,340,824	3,967,240
Gross Carrying Amount	2,031,592	1,849,648	1,817,137	1,531,347	2,691,302	2,691,302	10,399,748	10,102,337	16,939,779	16,174,634
Accumulated Depreciation	1,673,396	1,548,521	1,272,617	1,166,780	1,446,135	1,177,015	9,206,807	8,315,078	13,598,955	12,207,394
Net Carrying Amount	358,196	301,127	544,520	364,567	1,245,167	1,514,287	1,192,941	1,787,259	3,340,824	3,967,240

The Mauritius Qualifications Authority
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2013

8 TRADE AND OTHER PAYABLES

	Year ended 31 December 2013	Year ended 31 December 2012
	MUR	MUR
Trade creditors and accruals	1,283,603	828,147
Total	1,283,603	828,147

9 EMPLOYEE BENEFIT OBLIGATIONS

	Year ended 31 December 2013	Year ended 31 December 2012
	MUR	MUR
Current Liabilities		
Provision for passage benefits	400,000	390,000
	400,000	390,000
Non Current Liabilities		
Provision for passage benefits	1,235,921	1,165,598
Provision for sick leave	4,935,976	3,696,659
Provision for vacation leave	3,937,533	3,046,388
	10,109,430	7,908,645
Total	10,509,430	8,298,645

Employees' entitlement to bank sick and vacation leave as defined in PRB Report 2013 (the regulatory body for remuneration of MQA employees) are recognised as and when they accrue to employees.

In 2013 25% of the passage benefits amount is considered as short term liability and the remaining 75% is classified as long term liability. The figures for the year 2012 has been restated accordingly.

THE MAURITIUS QUALIFICATIONS AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

10 LONG TERM CAR LOAN PAYABLE

	Year ended 31 December 2013	Year ended 31 December 2012
	MUR	MUR
Total car loan payable	2,028,312	2,701,936
Proportion payable within 1 Year	644,403	673,624
Proportion payable after 1 Year	<u>1,383,909</u>	<u>2,028,312</u>

11 CAPITAL GRANTS

	Year ended 31 December 2013	Year ended 31 December 2012
	MUR	MUR
Opening balance	4,054,330	5,531,207
Grant received during the year	1,126,165	836,891
Transfer to Statement of Financial Performance	(1,391,561)	(2,313,768)
Closing balance	<u>3,788,934</u>	<u>4,054,330</u>

12 GENERAL FUND

	Year ended 31 December 2013	Year ended 31 December 2012
	MUR	MUR
Opening balance	(5,901,486)	(5,588,617)
Transfer from Statement of Financial Performance	(919,096)	(312,869)
Closing balance	<u>(6,820,582)</u>	<u>(5,901,486)</u>

THE MAURITIUS QUALIFICATIONS AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

13 GRANTS

	Year ended 31 December 2013	Year ended 31 December 2012
	MUR	MUR
Government		
Transfer from capital grant (see note 11)	1,391,561	2,313,768
Revenue grant	18,673,543	15,774,000
Total	<u>20,065,104</u>	<u>18,087,768</u>

14 INCOME

	Year ended 31 December 2013	Year ended 31 December 2012
	MUR	MUR
Fees	12,500,600	8,964,400
Contribution from ADEA	-	135,340
Miscellaneous	10,241	10,400
Total	<u>12,510,841</u>	<u>9,110,140</u>

15 OPERATING EXPENDITURE

	Year ended 31 December 2013	Year ended 31 December 2012
	MUR	MUR
Staff cost	24,816,879	17,937,964
Staff training	111,075	140,000
Overseas mission	14,187	238,485
External linkages	66,352	63,499
Depreciation	1,391,561	1,881,765
Total	<u>26,400,054</u>	<u>20,261,713</u>

THE MAURITIUS QUALIFICATIONS AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

16 ADMINISTRATIVE EXPENSES

	Year ended 31 December 2013	Year ended 31 December 2012
	MUR	MUR
Books and periodicals	55,001	13,448
Seminar and workshops	194,726	295,961
Maintenance of premises	92,487	471,039
Repairs and maintenance of equipment	917,029	769,366
Motor vehicle expenses	520,094	412,442
Publicity and advertisement	62,669	152,067
Printing, postage, stationery and publications	904,840	838,902
Magazines and newspapers	24,091	30,223
Rental and related charges	2,860,518	2,687,721
Legal fees	84,720	68,700
Audit fees	75,000	75,000
Telephone	233,300	227,595
Committees	793,208	726,575
Staff welfare and hospitality	132,401	297,842
Insurance of equipment	51,333	99,128
Miscellaneous expenses	79,794	63,933
Total	7,081,212	7,229,943

The Mauritius Qualifications Authority rents 474.8 m² office space from MITD and the lease is classified as operating lease. As at 31 December 2013 the present value of non-cancellable operating lease payment for:

- 2014 is Rs 2,072,211; and
- Remaining 9.5 months in 2015 is Rs 1,640,500

17 FINANCE COSTS

	Year ended 31 December 2013	Year ended 31 December 2012
	MUR	MUR
Bank charges	13,775	19,121
Total	13,775	19,121

THE MAURITIUS QUALIFICATIONS AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

18 BUDGET

18.1 The budget is approved on a cash basis by economic nature classification. The approved budget covers the period from 01 January to 31 December 2013. The initial budget was approved by the Board on 03 December 2012 after the approval of the National Budget by the National Assembly in November 2012. The budget was subsequently revised and approved by the Board on 31 July 2013. Some re-allocations of funds were carried out in 2013 and no additional funds were required during the year.

18.2 The budget and the accounting bases differ. The financial statements are prepared on the accrual basis.

A reconciliation of the actual amounts on a comparative basis as presented in the Statement of Budget, Actual and Accrued Based Amounts with the actual amounts in the Statement of Financial Performance is presented below.

	Year ended 31 December 2013
	Rs
Receipts	
Actual amount on Comparative Basis as presented in the Statement of Budget, Actual and Accrued Based Amounts	32,291,308
Basis differences:	
Income from fees	9,000
Capital grant received	(999,708)
Capitalised recurrent grant	(126,457)
Capital grant released	1,391,561
Staled cheques written back as income	10,241
Actual amount in the Statement of Financial Performance	32,575,945
Payments	
Actual amount on Comparative Basis as presented in the Statement of Budget, Actual and Accrued Based Amounts	30,828,535
Basis differences:	
Capital expenditure	(1,109,283)
Pension adjustment	(52,192)
Decrease in prepayments	38,362
Increase in creditors	100,625
Depreciation	1,391,561
Employee benefits obligations (Sick leave, vacation leave & Passage Benefits)	2,297,433
Actual amount in the Statement of Financial Performance	33,495,041

THE MAURITIUS QUALIFICATIONS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2013

19 EVENTS AFTER THE STATEMENT OF FINANCIAL PERFORMANCE DATE

There are no material events subsequent to the Statement of Financial Performance date.

20 REPORTING CURRENCY

These financial statements are presented in Mauritian Rupees because it is the currency of the primary economic environment in which the Authority operates.

21 EMPLOYEE DISCLOSURE

At 31 December 2013 the MQA had forty-two full-time employees out of which twenty-four were administrative staff.

22 KEY MANAGEMENT PERSONNEL

The management of the MQA is carried out by key personnel including the Director, Deputy Director & Registrar and Heads of Departments who are responsible for managing the activities of the organisation. The aggregate remuneration of key management personnel was Rs 8.2 m for the year 2013.

23 RELATED PARTY TRANSACTIONS

Parties which are considered to be related to the MQA are other ministries and departments, mostly represented on the MQA Board, if they have the ability, directly or indirectly, to control the MQA or exercise significant influence over the financial and operating decision making, or vice versa. Related party transactions were generally carried out at commercial terms and conditions.

Eligible employees are granted duty free facilities and/or loans for the purchase of a car as prescribed in the PRB Report.

There are no other loans to key management personnel or to other categories of staff.

Appendices

List of New Registered Training Institutions in 2013

SN	NAME OF TRAINING INSTITUTION	ADDRESS	TEL	FAX	DATE REGISTERED	SECTOR
1	Infinite Capital Consultants Limited	Ebene Heights 4th Floor, 34 Cybercity Ebene	467 9621	467 9621	18-Jan-13	MGT
2	Successful Career Co Ltd	75, Magon Street Port Louis	242 4753	-	22-Jan-13	MGT
3	Muslim Educational Society	28, Pope Hennessy Street Port Louis	2081366	213 2367	21-Jan-13	HC
4	Think Box Ltd	Rue Des Talipots Floreale	697381 7274006	6973819	27-Feb-13	HT
5	First Aiders Association	26, D'Entrecasteaux Street Port Louis	2120164	-	25-Feb-13	HLSC
6	Retail Scan Services Ltd	18A Avenue Des Orchides Quatre Bornes	4652450	4674546	27-Feb-13	MGT
7	Cargo Handling Corporation Limited	Mer Rouge PO Box 285 Port Louis	242 2232	2402237	22-Feb-13	TL
8	Dr.Patrick Chui Wan Cheong Sana Global Education Co.Ltd	City Clinic 102-106, Sir Edgar Laurent Street Port Louis	4543045	4543045	20-Feb-13	HLSC
9	The Task Consulting Limited	Le Vieux Moulin Quatre Cocos	2500862	4151176	20-Mar-13	HT
10	DCDM Marketing Research Ltd	10, Frere de Valois Street Port Louis	2023000	2029992	21-Mar-13	MGT
11	Summit Business School Ltd	34, Cybercity 4th Floor, Ebene Heights Ebene	7712802 2493667	-	14-Jan-13	MGT
12	Ade Florale Limitee	Moosun Modern Square Vacoas	7040450 4778630	-	3-Apr-13	HC
13	Dilesh Sharma Ltd	1st Floor, Chuttoo Complex Royal Road Chemin Grenier	622 5999 963 9030	627 4486	30-Apr-13	IT
14	Fondation Pour L'Enfance Terre De Paix	Camp Creole Albion	238 3011	238 4196	10-Apr-13	HLSC

List of New Registered Training Institutions in 2013

SN	NAME OF TRAINING INSTITUTION	ADDRESS	TEL	FAX	DATE REGISTERED	SECTOR
15	SPA ON THE SHORES LIMITED	Rivière des Galets Chemin Grenier	603 7200	603 7250	3-May-13	HT
16	Mauritius Council of Social Service	2nd Floor, Astor Court Building Lislet Geoffroy Street Port Louis	212 0242	208 6370	26-Apr-13	MGT
17	NEO NETWORK SOLUTIONS LTD	20, Kwan Tee Street Les Salines Port Louis	211 2585	211 5194	7-May-13	IT
18	The United Basalt Products Limited	Trianon Quatre Bornes	4541964	4548043	19-Apr-13	MGT
19	PR School of Management & Education Co Ltd	2, Osman Avenue Quatre Bornes	4663236	4663263	17-May-13	MGT
20	EcoVadis (Mauritius) Ltd	Level 6, Altima Building 56, Ebene Cybercity Ebene	464 4395	-	15-May-13	MGT
21	Krupanidhi Ltd	1st Floor, Yts House 59, Volcy Pougnet Street Port Louis	292 2437	-	22-May-13	MGT
22	S.R. Dance Co Ltd	Cremation No 1 Palma Road Quatre Bornes	741 8000	427 2411	24-May-13	L&E
23	Boss Business Consulting Ltd	722, La Marie Road Vacoas	684 2082 792 7772	684 2083	21-May-13	MGT
24	National ICT Training Centre Limited	Level 2, Wing A Cyber Tower I Cybercity Ebene	4641217	4641239	19-Jun-13	IT
25	Université des Mascareignes	Avenue De La Concorde Camp Levieux Rose Hill	4674229	46638	30-May-13	MGT/ENG
26	Airports of Mauritius Co Ltd	AML House SSR International Airport Plaine Magnien	603 6000	637 5306	21-May-13	ENG
27	Roman Catholic Education Authority -Rodrigues	Cardinal Jean Maargeot Building Francois Leguat Port Mathurin Rodrigues	832 0954	8312142	24-May-13	MGT

List of New Registered Training Institutions in 2013

SN	NAME OF TRAINING INSTITUTION	ADDRESS	TEL	FAX	DATE REGISTERED	SECTOR
28	Mauritian Wildlife Foundation	Grannum Road Vacoas	697 6097	6976512	31-May-13	MGT
29	Les Moulins De La Concorde Ltee	Cargo Peninsula Quay D Port Louis	2179100	2408171	20-Jun-13	HT
30	Intuition Training Centre Ltd	John Kennedy Road Trois Boutique Triplet	261 5910 7473070	-	17-Jun-13	Eng
31	Hospitality Plus Ltd	2nd Floor, Harbour Front John Kennedy Street Port Louis	234 3858	210 1551	27-Jun-13	HT
32	PROCONTACT LTD	Ground Floor Altima Building 56 Cybercity Ebene	4016565	4665222	2-Jul-13	MGT
33	FOURPRO CONSULTING LTD	4, Royal Road 1st Floor Rose Hill	467 8990	467 8990	1-Jul-13	MGT
34	MELLA VILLAS LTD	C/o Angsana Balaclava Mauritius Turtle Bay Balaclava	204 1888	-	24-Jun-13	HT
35	M2M.taxTRAINING SOLUTIONS LTD	R 103A, Moka Business centre Moka	4069628	4320168	16-Jul-13	MGT
36	GM Consultancy Services Co Ltd	Avenue Seeneevassen Quatre Bornes	424 2458	426 6368	17-Jun-13	MGT
37	The Global Rainbow Foundation	5 Azur Beach Complex Pereybere	269 1501	269 1501	7-Aug-13	MGT/IT
38	Financial Services Commission Training Academy	FSC House 54 Cybercity Ebene	403 7000	467 7172	25-Jul-13	MGT
39	DORACREA LTD	6th Floor, Mascareignes Court Cnr St Jean & Surcouf Avenue Quatre Bornes	442 1010	-	16-Aug-13	MGT
40	GLOBAL LOGICAL & PHYSICAL SECURITY SOLUTIONS CO. LTD	1st floor, Ebene Tower Cybercity Ebene	468 1265	468 1264	7-Aug-13	MGT

List of New Registered Training Institutions in 2013

SN	NAME OF TRAINING INSTITUTION	ADDRESS	TEL	FAX	DATE REGISTERED	SECTOR
41	Bank of Mauritius	Sir William Newton Street Port Louis	2023945	2123797	6-Aug-13	MGT
42	Simple Accounting Solutions Co Ltd	Morc. Mon Desert Alma Verdun	977 1391	-	30-Aug-13	MGT
43	New Fundamentals Solutions Ltd	W Consulting 4th Floor, Ebene Heights 34 Cybercity Ebene	4034427	4030300	19-Sep-13	MGT
44	Coaching Audit Communication Ltd	c/o T.I.M, 5 A Wellington Street Rose Hill	717 7326	-	20-Sep-13	MGT
45	Visionway Ltd	Avenue Mahatma Gandhi Moka	4332696	3953212	23-Sep-13	MGT
46	Lextrain Ltd	5th, Floor, Hennessy Tower Pope Hennessy Street Port Louis	454 3231	2082375	13-Sep-13	MGT
47	LINKBYNET Indian Ocean (L.I.O.) Limited	8th Floor, Orbis Court St Jean Road Quatre Bornes	467 5341	-	5-Sep-13	MGT
48	YUKI Consulting Ltd	7, Purryag Lane Castel Phoenix	421 2764	-	24-Sep-13	MGT
49	West Coast Sports Ltd	Le Barachois Estate Tamarin	4838956	4838957	30-Apr-13	Fitness
50	Coast Guard Training School	Le Chaland	637 3604	637 3603	16-Oct-13	MGT/ Security
51	A one Administration Ltd	Teste de Buch Street Curepipe	6757777	6705555	17-Oct-13	MGT
52	DNB HR ASSOCIATES LTD	Nam Shun Society Building (Heritage Court) Port Louis	9373175	-	4-Oct-13	MGT
53	SEVEN H LTD	Fg1, 4th Floor, Orbis Court B2 St Jean Rd Quatre Bornes	2900239	4678716	18-Oct-13	MGT
54	PURE TOUCH SPA CO LTD	8-10 Boulevard Pitot P Louis	5739 8529 5757 8276	-	24-Oct-13	BCHD

List of New Registered Training Institutions in 2013

SN	NAME OF TRAINING INSTITUTION	ADDRESS	TEL	FAX	DATE REGISTERED	SECTOR
55	KEYNES TRAINING LTD	Regus Business Centre Ebene Heights, 4th Floor 34 Cybercity Ebene	427 6895	427 6895	8-Oct-13	MGT
56	Helping our People	10, Jean Baptiste GRNO Port Louis	792 3503	-	4-Nov-13	MGT/IT
57	IGNITECH LTD	98, Allee des Toucans Morcellement Swan Pereybere	472 3515	-	22-Oct-13	ENG
58	TerrOcean Concept Limited	Domaine De L'Etoile Sebastopol C/o Mitco Corporate Services 4th Floor, Ebene Skies Rue de L'Institut Ebene	4048000	4042188	7-Nov-13	MGT
59	Centre Culturel D'Expression Francaise	Immeuble Currimjee Rue Chateaufort Curepipe	676 6034	670 4770	7-Nov-13	MGT
60	AQUARELLE CLOTHING LIMITED	Boundary Road Quatre Bornes	402 1100	466 0007	13-Nov-13	MGT
61	AIO Development Co Ltd	20, Palmerstone Road Phoenix	696 8250	696 7091	12-Nov-13	MGT
62	Mascareignes Analysis Sales & Training Ltd	6th Floor, C & R Court Labourdonnais Street Port Louis	213 9298 932 8004	-	28-Nov-13	MGT
63	Royal Engineering and Architecture Ltd	1st Floor, Padaruth complex John Kennedy St Vacoas	294 4441	-	3-Dec-13	MGT/ENG
64	BLISSFUL CONCEPT LTD	Domaine de Palmyre Petite Riviere Noire Case Noyale	433 2696	395 3212	4-Dec-13	MGT
65	CULINARY MASTER CO LTD	No 41, Cossigny Avenue Quatre Bornes	9508 000	-	4-Dec-13	HT/MGT
66	BRFM Co Ltd	6, Benares Street Port Louis	242 4578	-	18-Nov-13	HLSC
67	DIALOGON LTD	31, Avenue Des Lilas La Preneuse Riviere Noire	4834377	4834378	29-Nov-13	MGT

List of New Registered Training Institutions in 2013

SN	NAME OF TRAINING INSTITUTION	ADDRESS	TEL	FAX	DATE REGISTERED	SECTOR
68	VOIPEX CO LTD	34, Cybercity Suite 430, 4th Floor Ebene Heights Ebene	957 4954	4034300	4-Dec-13	MGT
69	FOCUS GLOBAL LTD	6, Adolphe Roland Street GRNW Port Louis	212 4756 9050560	2124756	6-Dec-13	MGT
70	Strengths Partners Ltd	Suite No 6, Lancaster court Ground Floor Lavoquer Street P Louis	211 1545	211 1738	12-Dec-13	MGT
71	Forte Training & Consulting Ltd	Regus Business Centre Ebene Heights, 4th Floor 34 Cybercity Ebene	403 4422	403 4300	11-Dec-13	MGT
72	Ace Tennis Ltd	C/o Synergy Les Allées d'Helvitia Moka	251 0083	269 6058	19-Dec-13	L&E
73	BAKING CHEF CO LTD	Mohd Iqbal Avenue Phoenix	696 6982	-	19-Dec-13	MGT/HT
74	SkillConcept Co Ltd	R 12, Moka Business Centre Mount Ory Road Bon Air Moka	432 0637	-	3-Dec-13	MGT
75	Delicakes & Creations Ltd	38, Meldrum Street Beau Bassin	914 5014	-	5-Dec-13	HT

*Key:- MGT - Management; IT - Information Technology; HLSC - Health and Social Care; HT - Hotel and Tourism; AGR - Agriculture; HD - Hairdressing; BC - Beauty Care; DVG - Diving; LE - Leisure & Entertainment; ENG - Engineering; BCHD - Beauty Care & Hairdressing; PRN - Printing

Other MQA Committees

Meetings of Industry Training Advisory Committees (ITACs)

ITAC	NAME OF CHAIRPERSON	NO. OF MEETINGS IN 2013
Agro Industry	Mr Ramesh Rajcumar Assistant Director Agricultural Research and Extension Unit (AREU)	4
Automation & Robotics	Dr Santaram Venkannah Associate Professor University of Mauritius	1
Automotive	Mr Vishnuduth Seewooruttun Director SSR Technical and Secretarial Institute	6
Beauty Care & Hairdressing	Mrs Brigitte Mouttou Victoire Marion Hair Club	7
Building Construction & Civil Engineering	Mr Sayadally Maudarbocus Ag. Deputy Director Mauritius Institute of Training and Development	13
Electrical & Electronics Engineering	Mr Jean Roland Fayolle Council of Engineers Ministry of Public Infrastructure, Land Transport & Shipping	1
Furniture Making	Mr Shazad Yousuf Joonas Managing Director Joonas Industries Ltd	-
Handicraft	Mr Rudy Tanoo Director Arts & Craft Manufacturers Association of Mauritius (ACMAM) R K Paradise Co Ltd	1
Health & Social Care	Dr Patrick Chui Wan Cheong Medical Director City Clinic	1
Information and Communications Technology	Dr Oveeyen Moonian Associate Professor University of Mauritius	3
Jewellery	Mrs Sadhna Sokhal President Jewellery Advisory Committee	5
Language	Mrs Ludmila Soobrayen-Ramasawmy (Vice Chairperson) Training Officer Mauritius Institute of Training and Development	-

Meetings of Industry Training Advisory Committees (ITACs)

ITAC	NAME OF CHAIRPERSON	NO. OF MEETINGS IN 2013
Mechanical Engineering	Mr Navraj Rogbeer Senior Mechanical Engineer Central Electricity Board	1
Management	Mr Sooben Thivyananden Nayedoo Administrative Manager Mauritius Broadcasting Cooperation	13
Printing	Mr Sylvio Empeigne Consultant	-
Seafood & Marine Industry	Mrs Priya Chingen Human Resource Manager Princes Tuna (Mtius) Ltd	1
Textile & Apparel	Ms Lilowtee Rajmun Assistant Director Mauritius Export Association (MEXA)	7
Tourism & Hospitality Management	Mr Tiburce Jacques Plissonneau Duquene Responsable de L'Intendance New Mauritius Hotels Ltd	3
Transport & Logistics	Mr Afzal Delbar Managing Director Freight Academy	7
COMMITTEES		
Early Childhood Care and Education	Mr Rajendra Kumar Reedha Early Childhood Care and Education Authority	1
Adult Literacy	Mr Rajendra Korlapu-Bungaree Mauritius Institute of Education	10

Meetings of Accreditation Committee

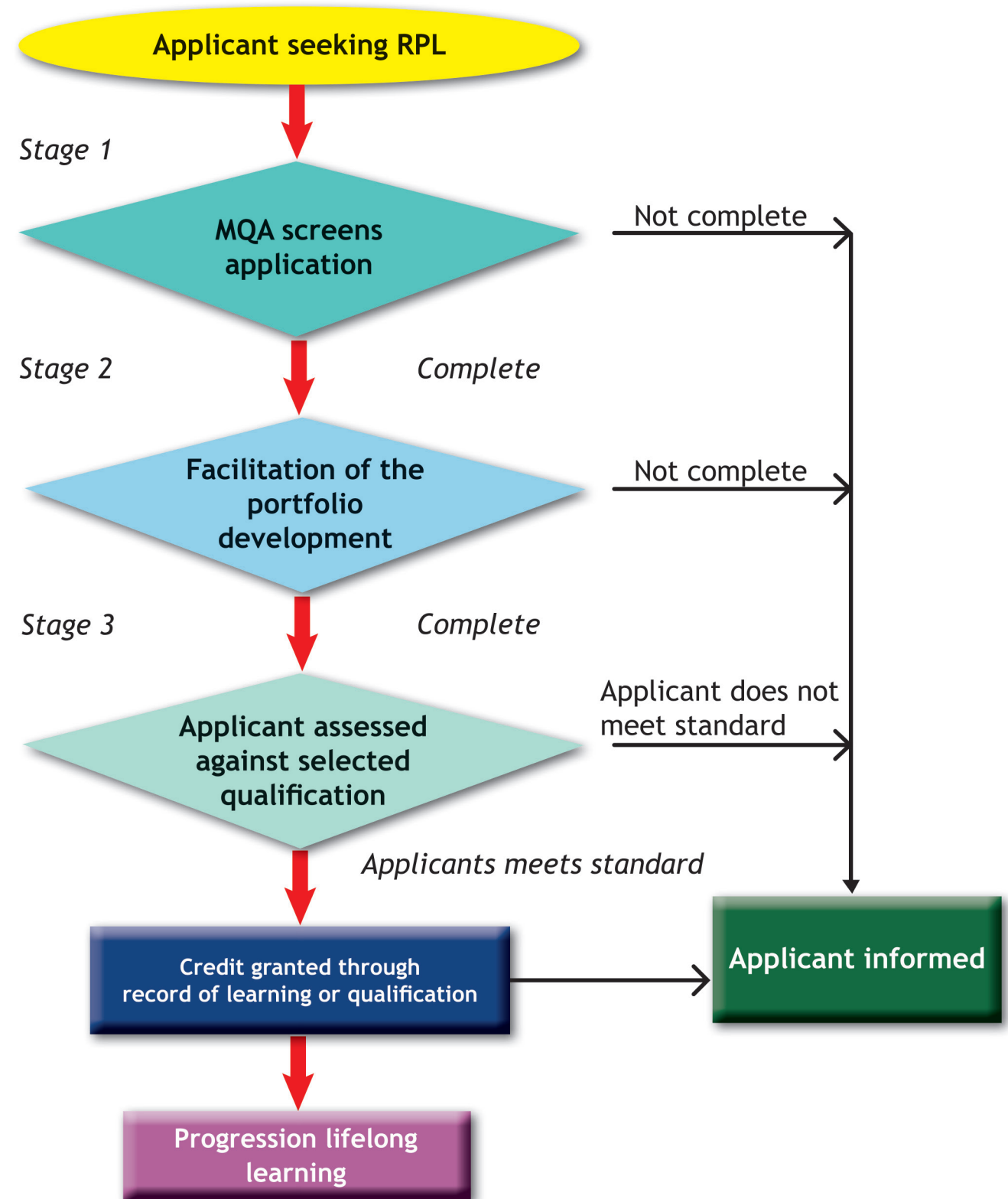
COMMITTEE	NAME OF CHAIRPERSON	NO. OF MEETINGS IN 2013
Accreditation Committee	Mr Robin Phoolchund Deputy Director & Registrar MQA	12

Meetings of Recognition & Equivalence Committee

COMMITTEE	NAME OF CHAIRPERSON	NO. OF MEETINGS IN 2013
Recognition & Equivalence Committee	Mr Robin Phoolchund Deputy Director & Registrar MQA	13

Meetings of Registration Committee

COMMITTEE	NAME OF CHAIRPERSON	NO. OF MEETINGS IN 2013
Registration Committee	Mr Ramesh Ramdass Manager, Quality Assurance Services MQA	8





MAURITIUS QUALIFICATIONS AUTHORITY

Pont Fer, Phoenix, Mauritius
Tel: (230) 686 1400 - Fax: (230) 686 1441
Email: office@mqa.mu - Website: www.mqa.mu